



The Braithwaite Burn And Jessop Construction Company Limited
Regd. Office: 27, R.N. Mukherjee Road, Kolkata – 700001

Information regarding Internal Complaints Committee (ICC) under
Section 4(1) of The Sexual Harassment of Women at Workplace
(Prevention, Prohibition and Redressal) Act, 2013

1. Presiding Officer – Mrs. Chandrima Banerjee, Manager (F&A)
The BBJ Construction Company Ltd.
Phone: 033 – 22485841 - 44
e-mail: cbanerjee@bbjconst.com
2. Member – Ms. Hia Bhattacharya, Asst. Officer (F&A), The BBJ
Construction Company Ltd.
Phone: 033 – 22485841 – 44
e-mail:hiab@bbjconst.com
3. Member – Shri Amit Karmakar, Asst. Manager (P&A), The BBJ
Construction Company Ltd.
Phone: 033 – 22485841 – 44
e-mail:akarmakar@bbjconst.com
4. Dr.Subhashis Dasgupta, MBBS, MS
Phone: 7501240461
e-mail:sdotolaryngol21@gmail.com

How to Register an Online Complaint in “She-Box” (Sexual Harassment Electronic Box) i.e. Online Complaint under The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

1. Ministry of Women & Child Development launched Sexual Harassment Electronic Box (She-Box) on 24 July 2017 for registering complaints related to sexual harassment at workplace. The She-Box may be used to file complaints related to sexual harassment at workplace under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
2. Once a complaint is submitted to She-Box, it will be directly sent to the Internal Complaints Committee (ICC) of the concerned organization having jurisdiction to inquire into the complaint. The Internal Complaints Committee (ICC) The She-Box may be accessed at the following link:
<http://www.shebox.nic.in/>
3. The steps required for filing of complaint through She-Box is described in the following Link:
<http://www.shebox.nic.in/assets/site/downloads/manual.pdf>
4. The status of complaint can be viewed at any time by pressing the tab “View Status of your Complaint” within She-Box.