

(A Government of India Enterprise)
27, RAJENDRA NATH MUKHERJEE ROAD
KOLKATA - 700 001 (WEST BENGAL)
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e-Tender No.	eNIT/DGM(P-V)/COMP/GSOE/16-2018	Date:	05.04.2018
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NOTICE INVITING E-TENDER

e-Tender under **two-bid system** (i.e. "Techno-Commercial Part" & "Price Part") are invited from eligible vendors and their authorized agency/ distributor/ dealer for supply, installation & commissioning along with comprehensive support of Server & Software as per the technical specifications and details given in "**Scope of Work**"/ "**BOQ-1**", at our Head office as per details hereunder:

01.	SCOPE OF WORK	Supply, Installation, Commissioning and Comprehensive Support of Computer Server and Software as per the technical specifications given in " Scope of Work "/ " BOQ-1 ", at our Head office.	
02.	COST OF TENDER DOCUMENT (NON-REFUNDABLE)	NIL	
03.	EARNEST MONEY	Rs.5,000/- (Rupees five thousand only) in the form of Demand Draft/ Pay Order/ Banker's Cheque in favour of " The Braithwaite Burn And Jessop Construction Co. Ltd. ", payable at Kolkata. MSME/ SSI Units with NSIC registration are exempted from submitting EMD subject to submission of declaration of their UAM number on CPPP.	
04.	MODE OF SUBMISSION	Online through e-Procurement of CPPP, NIC	
05.	Date & Time Schedule:	Date of Publishing NIT & Tender Documents	06.04.2018
		Document download Start Date	06.04.2018 - 10:00 HRS
		Start Date of uploading of bid document	14.04.2018 - 10:00 HRS
		End Date for uploading of bid document	20.04.2018 - 15:00 HRS
		Date of opening of Technical Bid	21.04.2018 - 15:00 HRS
		Date of opening of Financial Bid	To be notified later

(A. Neogi)
DGM (P-V)

INSTRUCTION TO THE BIDDERS

1.0 REGISTRATION OF CONTRACTOR

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://eprocure.gov.in/eprocure/app>.

2.0 DIGITAL SIGNATURE CERTIFICATE (DSC)

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause 2 of Guideline to bidder DSC is given as a USB e-Token.

3.0 DECLARATION OF UDYOG AADHAR MEMORANDUM (UAM) BY MICRO, SMALL AND MEDIUM ENTERPRISES (MSME) VENDORS ON CENTRAL PUBLIC PROCUREMENT PORTAL (CPPP)

MSME bidder(s) are required to submit declaration of their UAM number on CPPP. Copy of the UAM number alongwith the declaration submitted to CPPP to be submitted alongwith the technical bid, failing which such bidders will not be able to enjoy the exemptions for the tenders invited.

4.0 SUBMISSION OF BID:

Bids to be submitted online through e-Procurement system of CPPP. Tender document to be digitally signed with Company's seal by the bidders. The rates in the appropriate space in the **BOQ** should be properly filled in. Tenders to be submitted in **two parts**:

a) **TECHNO-COMMERCIAL PART:** The Techno-Commercial part will consist of -

i) PRE QUALIFICATION CRITERIA OF THE BIDDER

Documentary evidence satisfying the Pre-Qualification Criteria (PQC) should be provided as part of Technical Bid. Any bidder not qualifying PQC criteria will be rejected and price bid will not be opened.

- a) The bidder company should have office in Kolkata with adequate manpower for carrying the contract. Address proof of Kolkata office required to submit. If the bidder change address within the period of contract, then the bidder/ vendor should inform the same with proof of address.
- b) The bidder should be Original Equipment Manufacturers (OEM) or their Registered/ Authorized Suppliers/ Distributors/ Dealers/ Authorized Sales & Service Partners/ Agency. Authorization letter from the OEM (if OEM is not participating) shall be enclosed with the bid.
- c) The bidder company should be registered in India. Copy of PAN, GST Registration should be submitted.
- d) The bidder company should have successfully supplied, installed, configured and supported Servers including Operating System to at least Two (2) organizations. (Copy of proof is requested to be submitted along with the bid.)
- e) Bidders require to submit OEM authorization credentials for server with the bid documents.
- f) Technical Specifications of Hardware offered must be provided with the Technical Bid document as per **Annexure-A**.
- g) Signed copy of tender documents as a token of acceptance.

b) PRICE-PART -

Properly filled up BILL OF QUANTITY (BOQ-1) duly digitally signed to be uploaded in financial part.

- 5.0 **Conditional tenders may be rejected and no additional clause will be entertained.**
- 6.0 The successful bidder shall not sub-contract the selling and support procedure for the entire duration in BBJ.
- 7.0 "Goods & Service Tax" registration certificate should be submitted. All duties, taxes, fees and other levies payable by the Bidder/ Implementing Agency under the contract or any other cause shall be included in the quoted prices.
- 8.0 The bidder should provide all the papers related to service and product warranty. The bidder also has to provide one year (03 year) comprehensive warranty and support service free for all the Hardware and Software installation at our office. Any hardware become unusable / not functioning properly, required to replace immediately, without any cost.
- 9.0 **VALIDITY OF TENDER: – 90 (ninety) days** from the date of opening of tender or for a further period if mutually accepted.

SPECIAL CONDITION OF CONTRACT

1. DEFINITIONS AND INTERPRETATION:

In this Tender Document, as hereinafter defined, the following words and expressions shall have the meaning as under:

- a) "**BBJ**" shall mean The Braithwaite Burn And Jessop Construction Company Limited having its registered Office at 27, R. N. Mukherjee Road, Kolkata- 700 001.
- b) The "**TENDER**" shall mean the proposal submitted by the Tenderer/ Bidder/ Supplier/ Dealer/ Agency in response to BBJ's Notice of Invitation to this Tender Document.
- c) The "**ORDER**" shall mean a written Purchase Order issued by BBJ.
- d) The "**TENDERER/ BIDDER**" shall mean the firm or Company (hereinafter called Tenderer) whose Tender has been accepted by BBJ.

2. DETAILED SCOPE OF WORK

2.1 BBJ intends to procure new Server for being used at Head Office, Kolkata.

The scope of work under the present tender shall generally comprise of the following activities relating to supply, installation & commissioning and support of Server & Software:

- ✓ Supply, installation & commissioning of **01 (one) no. Server** of **HP/ Dell** make with related accessories as per technical specification mentioned in Clause 3.1.
- ✓ Supply & Installation of **01 (one) no. Windows Server - 2016** operating system license, latest version.
- ✓ Supply, installation & commissioning of **01 (one) no. UPS** as per specification mentioned in Clause 3.2.
- ✓ Supply & Installation of **01 No. Quick Heal Antivirus - Server Edition - 01 User - 03 years' license**.
- ✓ Comprehensive support on all hardware supplied and all software installed.
- ✓ Backup/Transfer of data from Old Server to New Server, if applicable.
- ✓ Installation & commissioning, Backup/Transfer to be done in presence of BBJ team, on the specified date informed by BBJ.
- ✓ Support on aforementioned Hardware supplied and Software installed for next 03 (three) year from the date of installation.

2.2 Other Salient details:

- ✓ **Assembled server/ non-branded servers are not acceptable.**
- ✓ After inspection of all hardware at BBJ, the vendor require to install and configure Windows server 2016 (latest version) and configure the same as per requirement of BBJ, including installation of other software.
- ✓ Delivery, installation and configuration of computer server must be made within the time fame from the date of issue of order, in presents of BBJ representative on the specified date informed by BBJ.
- ✓ The successful bidder require to supply, install and configure the server with Microsoft Windows 2016 server operating system, server edition of Quick Head Antivirus – Server Edition and UPS on time.
- ✓ All tendered items shall be under three (03) years on-site comprehensive warranty support from the date of installation including free spare parts, kits etc.
- ✓ The vendor should fulfil the conditions during warranty period if any of the system is down beyond 48 hours as the case may be, penalty will be charged or recovered from out of withheld amount toward warranty or payment due, per day per system at the rate of 0.2% of purchase value of item.

- ✓ Any item found defective more than three times in three months after installation, will be replaced by the vendor at his cost and risk within 30 days, from the date of last failure.
- ✓ Vendor require to support on installation, configuration of all his hardware supplied and software installed for next three year from the date of installation.
- ✓ The supply should be effected as per specifications furnished and as per delivery schedule. The ordered Server should be supplied and installed, in registered office of The Braithwaite Burn and Jessop Construction Company Limited, 27-R. N. Mukherjee Road, Kolkata - 700001.
- ✓ Server require to open and require to show all hardware configuration of the server to the representative of BBJ.
- ✓ OEM logo should embossed on server motherboard.

3. TECHNICAL SPECIFICATIONS

3.1 Technical Specification for **Dell/ HP** make Server:

Sl.	Item description	Specification
A	Tower Server	Qty: 1 (Required to install Windows 2016 (Server Edition) including other software and server settings on this server
1	Make & Model	Bidder required to mention Make & Model of server here
2	Gartner ranking	Server manufacturer should be in Leaders quadrant in latest report of "Magic Quadrant for Modular Servers"
3	Configured processors	2 x Intel® Xeon® E5-2630v4 2.2GHz, 25MB, 10 cores, 85 W)
4	DIMM slots	12 DIMM slots supporting DDR4 RAM
5	Configured Memory	Configured with 1 x 32 GB or 2 x 16 GB or above, DDR4 RAM or above
6	Disks supported	Up to 16 drives (2.5 inch) Hot-swappable SAS, SATA or SSD drives
7	Disks configured	4 x 1TB (or above) 10K RPM SAS (2.5 inch)
8	RAID Controller supported	Support for a minimum 1 internal controller & 1 external controller. PERC H730, PERC H730P and PERC H830
9	RAID Controller configured	PERC H330 Hardware, 12GBPS RAID controller with RAID 5
10	DVD writer	DVD +/- RW
11	I/O slots	2x PCIe3.0
12	Ethernet ports	2 x 1 GbE LOMs
13	Certification	Should be certified for latest version of MS Windows, RHEL, SUSE Linux Enterprise Servers.
14	Power Supply	2 x inbuilt (495W)
15	Warranty	3 years On-site Comprehensive warranty with support directly managed by OEM (Bidders to submit letter from OEM confirming the same)
16	Other accessories	Monitor, Keyboard, Mouse etc. with all other accessories of Tower Server.

3.2 Specification for UPS:

Make & Model	APC
Model	Bidder required to mention Model of APC UPS
Generator set	Compatible
Rack / Tower	Tower
Battery Make	Bidder required to mention battery make here
Backup time	30 Minutes or above (Min. 1 KVA)
No. of Batter use	Bidder required to mention no. of battery use here

4. **DELIVERY PERIOD**

The supply/ delivery of all hardware as per aforementioned "Scope of Work" and "BOQ-1" is to be completed within **21 (twenty one) days** from the date of LOA/Order. Installation and configuration to be done in presents of BBJ team, on the specified date informed by BBJ.

5. **SOFTWARE LICENSES:**

The software licenses shall be required in the name of user institute/ company. The licenses shall contain paper licenses and at least one set of media (CD/DVD).

6. **PAYMENT TERMS**

The payment shall be released after satisfactory delivery, installation of all the items as mentioned in 'scope of work' and on submission of Invoice within 30 (thirty) days from date of submission of bill. SD-PG equivalent to 10% (ten percent) of the order value for the items mentioned in "BOQ-1" will be deducted from the bill amount and shall be kept with BBJ till the end of warranty period. The payment shall also be made after deducting necessary taxes applicable, if any.

7. **SECURITY DEPOSIT CUM PERFORMANCE GUARANTEE**

The successful bidder will be required to furnish the Security Deposit cum Performance Guarantee for **10% (ten percent)** of the order value for items mentioned in "BOQ-1". The total amount of SD-PG, shall be deducted from the bill amount during release of payment. In case of no warranty claims towards the item under warranty, the withheld amount will be returned on completion of warranty period subsequent to the submission of No Claim Certificate and with the approval of BBJ's Competent Authority.

8. **GUARANTEE/WARRANTY:**

All the items covered in "BOQ-1" and Scope of Work, shall carry minimum 03 (three) years on site comprehensive warranty from the date of Installation & commissioning. The bidder shall undertake to provide the installation and warranty service at site. The repairing/ rectification/ replacement/ configuration required, if any, of the items under warranty must be done within BBJ only. These items shall not be allowed to be taken outside for warranty repairs, other than exigency.

9. **PANALTY FOR DELAY**

For any delay in supply, installation and commissioning of the ordered items, BBJ will charge penalty @**0.5%** (zero decimal five percent) of the order value per week or part thereof, subject to a maximum of **5%** (five percent).

10. **ASSEMBLED DESKTOP/UPS**

Assembled Servers/UPS etc. (non-branded) are not acceptable.

11. FIRM PRICE

Rates shall remain firm & shall not attract escalation due to any reason in pursuance of this contract from the date of order.

12. Taxes & Duties:

The contractor shall be exclusively responsible for payment of all Taxes, Royalties etc. (except Goods and Service Tax) that may be levied from time to time according to the Laws & regulation now in force & also hereafter to be imposed, increased or modified from time to time. Nothing will be payable extra by the Company in respect of any duties/ taxes to be imposed on procurement of materials for execution of contract.

12.1 Goods and Service Tax (GST)

Without prejudice to stipulation in General Conditions of Contract, the quoted price shall be exclusive of **Goods and Service Tax**. The GST as legally leviable & payable by the bidder under the provisions of applicable law/ act shall be paid extra by BBJ as per bidder's bill. Bidder shall quote their rate after considering the input tax credit on their input materials and services.

The bidder shall get registered with the GST authorities and the registration certificate shall be submitted along the bid documents (techno commercial). Bid without GST number shall be cancelled.

At present no GST-TDS is applicable. If the same is applicable in future, deduction of GST-TDS at source would be enforced from the running bills at the rates prescribed. The GST (i.e. SGST, CGST or IGST) amount shall be shown separately in invoice and also submit proper **Tax Invoice as per section 31 of CGST Act, and Rule 46 of CGST Rules, 2017 to get Input Tax Credit by BBJ.**

Bidder shall raise their tax invoice in regular interval as per contract condition and uploaded their supply invoice in GSTN Portal through GSTR-1 return with 10th of next month. Mismatch in return of BBJ due to any reason attributable to bidder, the same shall be recovered from Bidder's bill.

12.2 New Levies / Taxes

In case Government imposes any new levy / tax after award of the work during the tenure of the contract, BBJ shall reimburse the same at actual on submission of documentary proof of payment subject to the satisfaction of BBJ that such new levy/tax is applicable to this contract.

13. RISK AND OWNERSHIP:

Upon 90% of payment, BBJ shall become owners of goods ordered but all risks, responsibilities; liabilities thereof in all goods shall remain with selected bidder till delivery of all goods to all end users. Part deliveries shall not be treated as deliveries. Only full deliveries of all items ordered will be considered as delivery.

14. TERMINATION OF CONTRACT

In case the successful bidder fails to comply any of its respective Contractual obligation within stipulated time frame, for reasons solely attributable to the breaching party, the non-breaching party reserves the right to terminate the contract by giving 10 days' notice, provided the failure is not cured within such 10 days' notice period, without any valid reason provided by the breaching party within 7 days of end of stipulated time frame. In the event of either party terminating the Agreement, BBJ will make payments of all dues to the successful bidder for all services rendered as of and up to the date of termination, as per contracted terms. SD-PG will be forfeited.

15. **JURISTITION OF COURT**

The Courts at Kolkata shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.

16. **IMPORTANT NOTES;**

(A) BBJ reserves the right to:

- (i) Accept or reject any bid received at its discretion without assigning any reasons whatsoever.
- (ii) Increase/ decrease/ alter the job description/ scope of work with corresponding change in the value of contract.
- (iii) Postpone or extend the above mentioned date, split and distribute the work among more than one bidder without assigning any reason what so ever.
- (iv) May ask for further qualification during techno commercial scrutiny of bids received.
- (v) BBJ shall not be responsible for any delay, loss, damage for bids sent by post.
- (vi) BBJ shall not be liable for any expenses incurred by bidder for delivery of materials or during preparation of bid irrespective of whether it is accepted or not.
- (vii) Canvassing i.e. soliciting favour, seeking advantage etc. in any form is strictly prohibited and any bidder found to have engaged in canvassing shall be liable to have his bid rejected summarily.
- (viii) If the bidder deliberately gives any wrong information in his tender to create circumstances for the acceptance to his bid, BBJ reserves the right to reject such application.

(A NEOGI)

Dy. General Manager (P-V)