

Bid Document

Bid Details	
Bid End Date/Time	03-05-2021 13:00:00
Bid Opening Date/Time	03-05-2021 13:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	65 (Days)
Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
Department Name	Department Of Heavy Industry
Organisation Name	The Braithwaite Burn And Jessop Construction Company Limited
Office Name	Kolkata
Item Category	Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Security Supe , Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Secur
Contract Period	2 Year(s)
Years of Past Experience required	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years Of Experience	Yes
Startup Exemption for Years of Experience and Turnover	No
SHG Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	4 Days
Estimated Bid Value	4700000
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	2.20
EMD Amount	103400

ePBG Detail

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Supervisor (M/P & I T)
Kolkata, Department of Heavy Industry, The Braithwaite Burn and Jessop Construction Company Limited, Ministry of Heavy Industries and Public Enterprises
(Souvik Bhattacharya)

Splitting

Bid splitting not applied.

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Scope Of Work For the Service:[1618211728.pdf](#)

Competent Authority Approval for the additional conditions:[1618211907.pdf](#)

**Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/
Residential; Security Supervisor (1)**

Technical Specifications

Specification	Values
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Core

Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Security Supervisor
Category of Skills	Semi skilled , Unskilled
Gender	Male
Duty Hours in a day	8
Qualification	Not Required
Ex Servicemen	Optional
Age Limit	Up to 45 years
Years of Experience	3 - 6 years
Additional Requirements for the Security Personnel	NA
Addon(s)	
Additional Details	
Location of Deployment	Allahabad
Designation	supervisor
Total Number of Manpower per 8 hour shift	1

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Service Quantity	Additional Requirement
1	Ajay Chaubey	211019, The Braithwaite Burn and Jessop Construction Co. Ltd Ganga Bridge Project, Katka Road (Old G.T. Road), Near Jhusi Railway Station, P.O.- Jhusi, Dist.- Prayagraj (Allahabad), Pin - 211019 (UP)	1	<ul style="list-style-type: none"> • Number of working days in a month : 31 • Provident Fund (Percentage of Minimum daily wage) : 13 • EDLI (Percentage of Minimum daily wage) : 0 • ESI (Percentage of Minimum daily wage) : 3.25 • Bonus (Percentage of Minimum daily wage) : 0 • Tenure/ Duration of Employment : 24 • Basic Pay (Minimum daily wage) : 777 • Non Mandatory Compliance 1 (in Rupees) : 0 • Non Mandatory Compliance 2 (in Rupees) : 0 • Non Mandatory Compliance 3 (in Rupees) : 0

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard (8)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Unarmed Security Guard
Category of Skills	Unskilled
Gender	Male
Duty Hours in a day	8
Qualification	Not Required
Ex Servicemen	No
Age Limit	Up to 40 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	NA
Addon(s)	

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Service Quantity	Additional Requirement
1	Ajay Chaubey	211019,The Braithwaite Burn and Jessop Construction Co. Ltd Ganga Bridge Project, Katka Road (Old G.T. Road), Near Jhusi Railway Station, P.O.- Jhusi, Dist.- Prayagraj (Allahabad), Pin - 211019 (UP)	8	<ul style="list-style-type: none">• Number of working days in a month : 31• Provident Fund (Percentage of Minimum daily wage) : 13• EDLI (Percentage of Minimum daily wage) : 0• ESI (Percentage of Minimum daily wage) : 3.25• Bonus (Percentage of Minimum daily wage) : 0• Tenure/ Duration of Employment : 24• Basic Pay (Minimum daily wage) : 707• Non Mandatory Compliance 1 (in Rupees) : 0• Non Mandatory Compliance 2 (in Rupees) : 0• Non Mandatory Compliance 3 (in Rupees) : 0

Buyer Added Bid Specific Additional Terms and Conditions

1. While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

2. HIRING OF SECURITY MANPOWER:

1. Only Bidders sponsored and registered / empanelled by DGR for Buyer Organization are required to quote their service charges as per DPE/MOD/ DGR guidelines. Agencies quoting services charges above or below DPE/MOD/DGR prescribed service charges their bid would stand rejected. In case of a tie in service charges the contract would be awarded to the senior most DGR sponsored ESM as per DGR Sponsored letter.
2. The wages payable to personnel deployed is as per Ministry of Labour & Employment Minimum wages notification / DGR guideline and wages will be revised accordingly.
3. All guards deployed by the contractor should be Ex-servicemen and not below Medical category 'B' and Character not below 'Very Good' who have served in the Army/Navy/Air force and have unblemished record of service besides being mentally and physically fit. Security agency should preferably deploy 70% guards with Infantry background. The personnel thus deployed should be trained in first aid and fire fighting and should be fully conversant with various fire fighting equipment's, their use and proper maintenance. If the date of discharge is more than Two (02) years from the date of deployment, their medical fitness certificate and Police verification will be carried out by the agency at no additional cost to Buyer prior to their deployment.
4. Contractor shall be required to obtain requisite labour license at his own cost from the appropriate Licensing Authority, before undertaking contract work. Contractor shall provide proper identification cards for his employees to be deputed by him for Work/Services, duly signed by the contractor or authorized person on behalf of contractor. Also the contractor should obtain entry passes from Security Dept. for his employees.

3. Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

4. PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

5. Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION COMPANY LIMITED Account No. 11175160292 IFSC Code SBIN0001401 Bank Name STATE BANK OF INDIA Branch address 2, B. B. D. BAGH (EAST), KOLKATA - 700 001 (W.B.).

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

6. **Scope of Service (Bid price to include all cost components)** : Scope of Work and Service along with obligations mentioned in the Service Level Agreement of the Service

7. Buyer Added Bid Specific Additional Terms and Conditions

Responsibility of the SUCCESSFUL TENDERER:

-) The Successful Tenderer should strictly abide by the Company's Rules, Regulation and Instructions issued from time to time in respect of all matters.
- i) In case of sudden illness or absence of any of your security personnel, you shall have to take immediate alternative arrangement for replacement so that the related duty is performed.
- ii) The Successful Tenderer shall try to ensure that the persons deployed for the job in Company, should not have any criminal background, be involved in any criminal activity or cases or involved in any Trade Union activities especially those which may affect security functions.
- v) The safety of men and material will be sole responsibility of the Tenderer and the company shall in no way be held liable for any damage or loss to the property or injury to the men of the successful tenderer. Successful Tenderer shall take all the measures in respect of compliance of all statutory requirements.

- v) Successful tenderer shall be responsible to deduct and deposit employee's contribution, employer's contribution of Provident Fund and other related charges as per Act directly to P.F Authorities every month as well as ESI shall have to be deposited to the respective Authority and due particular will be furnished to BBJ Registered Office before releasing of next payment. The BBJ Authorities shall not entertain any disputes pertaining to deduction and deposit of P.F. & ESI.
- vi) The tenderer shall not be allowed to appoint sub-tenderers unless The Braithwaite Burn and Jessop Construction Co.Ltd.(BBJ) consents in writing to this effect.
- vii) The security personnel should be physically & mentally in sound health. In case the services rendered by them at a later date are not to our satisfaction, the personnel too will be changed by the agency with immediate effect.
- viii) The security personnel deployed by the tenderer in our premises against this contract, will report in proper uniform, neat and tidy, from the date of the contract commencement.
- x) The Contractor/ Agency shall bear all expenses regarding uniforms, Identity Card and other necessary requirement viz, Hand held Torch, Gum Boot, Rain Coats, Umbrella, Woolen Jacket(for winter season), Battens, Whistles, Shirt & Trousers, Cap, Shoes, Belt, Name Tag etc to security personnel engaged by him. Washing facility also to be provided by the security agency.
- Notes :-** No extra payment shall be paid to the Tenderer towards providing above equipment/items as mentioned. He has to manage above items/equipments within the quoted Service Charges.
- x) Tenderer has to provide the security personnel having operational knowledge of Fire Extinguishers during fire incidence.
- xi) In case of any security personnel found sleeping & caught by BBJ personnel, BBJ shall not make any payment against that duty of guard.
- xii) In case of theft or loss of company's property takes place due to the negligence or carelessness of security personnel, the successful tenderer will be responsible and shall make good of the same.
- xiii) The successful tenderer himself or his authorized representative shall make surprise patrolling at least once or twice in a month and shall keep a register with his supervisor and record the details like day & date of his patrolling, time of patrolling brief details of his area of inspection etc. and shall submit to concerned Office for verification.
- xiv) The person(s) employed by the successful tenderer will be his workmen and he / they will not have any direct connection and will not be deemed to be employees of The Braithwaite Burn And Jessop Construction Co. Ltd.(BBJ).

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---