

(A Government of India Enterprise)
27, RAJENDRA NATH MUKHERJEE ROAD
KOLKATA - 700 001 (WEST BENGAL)
PHONE NO. (033) 2248 5841-44; FAX: (033) 2210 3961
E-MAIL: ; info@bbjconst.com, bbj@india.com
website: www.bbjconst.com

NOTICE FOR INVITING APPLICATIONS FOR PRE-QUALIFICATION OF CONTRACTOR

The Braithwaite Burn And Jessop Construction Company Ltd. ("BBJ") invites application from reputed, experienced and financially sound Indian Registered Contractors/Firms towards prequalification for the proposed construction of Kendriya Vidyalaya Sangathan at Sambalpur (Odisha), Sharawasti (UP) and Narayanpur (Chhattisgarh). The prequalified contractors/firms are required for submission of bids against tender for aforementioned KVS projects.

| | | |
|-----|---------------------------------------|---|
| 01. | NOTICE NO. | NIT/DGM(P-V)/PQ-CIVIL/KVS DATED 01.08.2016 |
| 02. | NAME OF THE WORK | APPLICATION FOR PRE-QUALIFICATION FROM CONTRACTORS/ FIRMS FOR THE PROPOSED CONSTRUCTION OF KENDRIYA VIDYALAYA SANGATHAN AT SAMBALPUR (ODISHA), SHARAWASTI (UP) AND NARAYANPUR (CHHATTISGARH) ON TURNKEY BASIS. |
| 03. | SCOPE OF PRE-QUALIFICATION | AS PER DECIPLINES & CATEGORIES IN SCOPE OF PRE-QUALIFICATION WORKS ("SOW-1") |
| 04. | PROCESSING FEES (NON-REFUNDABLE) | Rs.5,000/- (RUPEES FIVE THOUSAND ONLY) BY PAY ORDER/ DEMAND DRAFT IN FAVOUR OF " THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION COMPANY LIMITED " PAYABLE AT KOLKATA. SSI UNITS WITH NSIC REGISTRATION ARE EXEMPTED FROM SUBMITTING TENDER FEE. |
| 05. | ISSUE OF DOCUMENT | BETWEEN 02.08.2016 AND 11.08.2016 DURING OFFICE HOURS AT BBJ OFFICE. THE TENDER DOCUMENT MAY ALSO BE DOWNLOADED FROM WEBSITE: www.bbjconst.com or www.eprocure.gov.in (CPP PORTAL). "CORRIGENDUM", IF ANY, WOULD APPEAR ONLY ON THE BBJ WEBSITE AND NOT TO BE PUBLISHED IN ANY NEWS PAPER. |
| 06. | PLACE OF SUBMISSION | THE APPLICATION SHALL BE ADDRESSED TO: DY. GENERAL MANAGER (P-V) THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION COMPANY LTD. 27, RAJENDRA NATH MUKHERJEE ROAD, KOLKATA – 700 001 |
| 06. | LAST DATE & TIME OF RECEIPT OF TENDER | RECEIPT UP TO 15:00 HRS. ON 11.08.2016 AT BBJ OFFICE. |
| 07 | OPENING OF PQ DOCUMENT | ON 11.08.2016 AT BBJ OFFICE AT 16:00 HRS. |

(A. Neogi)
DGM(P-V)

SOW-1

SCOPE OF PRE-QUALIFICATION WORKS

1.0 The different disciplines, categories and Project Value limits for Pre-Qualification shall be as under;

| DISCIPLINES | CATEGORY | PROJECT VALUE LIMIT |
|--------------------|--|------------------------------|
| Civil Works | Building Works including Pre-Fab/ Pre-Engineered Structured/ Porta Cabin/ Site Development/ Roads/ Electrification Work. | Rs.15.00 Cr. to Rs.25.00 Cr. |

1.1 The short-list of pre-qualified contractors shall be valid for one year from the date of issue of letter towards empanelment. However, BBJ reserves the right for curtail or extend the period at its sole discretion.

2.0 The value free issue materials shall be considered while evaluating completion cost of the project. The value of such materials incorporated in the project should be certified by the Chartered Accountants/ Owner.

2.1 The desired contractor/firm should apply on the prescribed documents as per the PQ documents along with documentary evidence for the following:

- (a) Audited Balance Sheet & P/L for last 03 (three) financial years ending 31.03.2016.
- (b) Completion certificates from Client/Owner.
- (c) List of own Plants & Machineries
- (d) Manpower details
- (e) Details of pending litigations etc.
- (f) Valid Electrical License, if applicable.
- (g) EPF Registration No. along with copy of challan for the month of June 2016.
- (h) PAN
- (i) VAT Registration No. along with valid clearance certificate.
- (j) Bank Solvency Certificate for Rs.8.00 Cr. issued before July'2016.
- (k) Certificate of Incorporation

3.0 WORK DEFINATION:

3.1 Building Works: Residential & Non-Residential Building works, Office Buildings, Industrial Structure.

3.2 Road Works: Internal Roads, Fencing etc.

3.3 Pre-Fabricated/Pre-Engineered Structured/ Porta Cabin: Residential & Non Residential, Commercial/office Buildings, Industrial Buildings, Warehouse, Hangers.

3.4 Site Development Works: Earth filling, Cutting, Leveling, External Water & Sewerage System, Storm Water Drainage and roads for campus/ industrial plants/ townships.

3.5 Electrification Works: Providing, Erection, Testing and Commissioning of HT & LT substation equipment, HT & LT cabling and/or Overhead lines, High-Mast lighting and/or street lighting etc.

SPECIAL CONDITIONS CONTRACT FOR OF PRE-QUALIFICATION

1.0 MINIMUM QUALIFICATION CRITERIA

The Contractors/ Firms should meet the following minimum qualification criteria as per the project value limit i.e. Rs.15.00 Cr. to Rs.25.00 Cr.;

- 1.1 Contractors/ Firms and should have a minimum average annual financial turnover of **Rs.14.00 Cr.** in last 3 (three) financial years and should submit audited Balance Sheet and Profit & Loss Account for last three financial years i.e. 2013-14, 2014-15, 2015-16.
- 1.2 Contractors/ Firms should also have successfully executed similar job (ref. note below) during last 07 (seven) years ending 31.03.2016 and should produce certification/ proof from user/ end user in support of execution similar work order which should be either of the following:
 - 1.2.1 **03** (three) similar executed works costing not less than **Rs.8.00 Cr.** each.
OR
 - 1.2.2 **02** (two) similar executed works costing not less than **Rs.10.00 Cr.** each.
OR
 - 1.2.3 **01** (one) similar executed works costing not less than **Rs.16.00 Cr.**
- 1.3 Contractor/Firm should also have positive net-worth/ earned profit in at least two years during last three financial years ending on 31.03.2016.

Note: Similar job shall mean successfully completed RCC Frame structure for School/ College/ Institutional buildings for Govt./ Semi Govt./ PSU, including internal road, sewerage system, internal & external electrifications, campus development etc.
- 1.4 No Joint Venture or Consortium of firms shall be allowed and the contractors should meet the above criteria by themselves.
 - 1.4.1 The value of free issue materials shall be considered while evaluating completion cost of the project. The value of such materials incorporated in the project should be certified by the Chartered Accountants/ Owner.
 - 1.4.2 The desired contractor should apply on the prescribed documents as per the PQ documents along with documentary evidence for the following:
 - (a) Audited Balance Sheet & P/L for last 03 (three) financial years ending 31.03.2016.
 - (b) Completion certificates from Client/Owner.
 - (c) List of own Plants & Machineries
 - (d) Manpower details
 - (e) Details of pending litigations etc.
 - (f) Valid Electrical License, if applicable.
 - (g) EPF Registration No. along with copy of challan for the month of June 2016.
 - (h) PAN
 - (i) VAT Registration No. along with valid clearance certificate.
 - (j) Bank Solvency Certificate for **Rs.8.00 Cr.** or above issued before July'2016.
 - (k) Certificate of Incorporation

- 1.4.3 The past experience of similar nature of work should be supported by certificates issued an officer not below the rank of Executive Engineer or equivalent. In case the work experience of other than Govt./Semi Govt./PSUs, the completion certificate shall be supported by copies of Work Order, full payment details, TDS certificate issued by owner of work.
- 1.4.4 The gross annual turnover should be certified by the Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.
- 1.4.5 The applicant should own sufficient construction equipment for proper timely execution of work. The applicant should submit details of the same with PQ application.
- 1.4.6 The applicant should have sufficient number of Technical and Administrative employees for the proper execution of contract. The applicant should submit details of the same with PQ application.
- 2.0 Under no circumstance the processing fees can be adjusted against the pending dues of the existing contractors of BBJ and the processing fees is required to be submitted in the form as mentioned in the Notice for Pre-Qualification.
- 3.0 The pre-qualified contractors shall be required to submit EMD for each tender separately and the details of which shall be stipulated in the tender document.
- 4.0 BBJ reserves the right to call open tenders in which contractors/ agencies not pre-qualified in this process but meeting the minimum qualification criteria for the tender can participate. For such tenders, the pre-qualified contractors under this process meeting the stipulated criteria can also participate.
- 5.0 NIT will be sent to pre-qualified contractors through e-mail only.
- 6.0 All information called for in the enclosed forms should be furnished against the relevant columns. If for any reason, information is furnished on separate sheet, the fact should be mentioned against the relevant column. Even if no information is provided in the column, a "NIL" entry should be made in that column. The applicants are cautioned that not giving complete information called for in the application forms or not giving in clear terms or making any change in the prescribed form or deliberately suppressing the information may result in rejection in application. Application made by email and those received late or without processing fees will not be entertained.
- 6.1 Applications should be type written. The applicant should sign and stamp on each page of the application. Overwriting should be avoided.
- 6.2 Any information furnished by the applicant found to be incorrect would render him to be debarred from pre-qualification/ tendering or taking up any work with BBJ.
- 7.0 **DEFINITION:**
- 7.1 "Employer" or "BBJ" shall mean The Braithwaite Burn And Jessop Construction Company Limited having its registered office at 27, R. N. Mukherjee Road, Kolkata – 700 001.
- 7.2 "Applicant" shall mean individual, proprietary firm, firm in partnership, limited company, private or public or corporation

8.0 METHOD OF APPLICATION

8.1 If the applicant is an individual, the application should be signed by him above his full type written name. If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full name with current address. If the applicant is a partnership firm, the application should be signed by the partners of the firm with full address. In case of the applicant is a limited company or a corporation, the application should be signed by duly authorized person holding power of attorney and shall furnish Memorandum & Articles of Association.

8.2 The complete pre-qualification documents should be sent in an envelope mentioning the notice number etc. and submitted to the prescribed address.

9.0 BBJ reserves the right to modify eligibility criteria, to decide on cutoff date of implementation, to accept or reject any application, to annul the pre-qualification process, to reject the all applications or accept new applications at any time, without assigning any reason or incurring any liability to the applicants.

10.0 EVALUATION CRITERIA FOR PRE-QUALIFICATION

10.1 For the purpose of prequalification, applicants will be evaluated on the basis of minimum stipulated financial and past experience criteria. The details of plants & machinery holding, manpower employed, pending litigation shall also be evaluated for pre-qualification of the firm.

10.2 Even though an applicant may satisfy the above requirement, he would be liable to disqualification if he has:

- (a) Record of poor performance such as abandoning the work, not properly completing the contract, delay in completion of works, or financial failures/ weakness etc.
- (b) Made misleading or false representation or deliberately suppressed the information in the forms, statement and enclosures required in the prequalification documents.

11.0 FINANCIAL INFORMATION

Applicants should also furnish following financial information:

- (a) Annual financial turnover for the last three financial years. This should be supported by audited Balance Sheet and P/L account (with schedules attached) along with Net Worth statement duly certified by a Chartered Accountant.
- (b) Name and address of the Bankers.

12.0 EXPERIENCE IN WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS

12.1 Applicants should furnish the following:

- (a) List of similar works successfully completed during last seven years in Form-D
- (b) List of the projects under execution or awarded in Form-E.

12.2 Particulars of completed works and performance of the applicant duly authenticated/ certified by an officer not below the rank of Executive Engineer or equivalent should be furnished separately for each work completed or in progress. In case the work experience of other than Govt./Semi Govt./PSUs, the completion certificate shall be supported by copies of Work Order, full payment details, TDS certificate issued by owner of work.

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12.3 Construction/ Development of 'Own Real Estate' by developers shall not be accepted as eligible project to meet the qualifying requirement of past experience as construction contractor.

13.0 ORGANIZATION INFORMATION

13.1 Applicants are required to submit the following information in respect of his organization;

- (a) Name, Address, Phone, Fax, Email address etc.
- (b) Copies of original documents regarding legal status, place of registration and principal places of business.
- (c) Name of Directors, Officers concerned with this work.
- (d) Information on any litigation in which the applicant was involved during the last five years, including any current litigation.

14.0 PQ documents should be submitted in the following manner/sequence;

1. Letter of Transmittal
2. Application for prequalification of contractor (Form-A): Annexure – I.
3. Structure of Organization (Form-B): Annexure-II
4. Financial Information (Form-C): Annexure-III.
5. Completion Certificates: Annexure-IV
6. Details of similar works completed during last 7 years (Form-D): Annexure-V
7. Project under execution or awarded (Form-E): Annexure-VI
8. List of Plant & Machineries (Form-F): Annexure-VII
9. Affidavit (Form-G): Annexure-VIII
10. Any other document: to be Annexed chronologically with document naming.

LETTER OF TRANSMITTAL
[ON A LETTER HEAD OF APPLICANT]

From:

To:

The Braithwaite Burn And Jessop Construction Company Limited
(A Government of India Enterprise)
27, Rajendra Nath Mukherjee Road,
Kolkata – 700 001

Sir,

Sub: Pre-Qualification of Contractors

Having examined the details given in Notice for Pre-Qualification vide no. NIT/DGM(P-V)/PQ-CIVIL/2016 dated 29.07.2016 for the above work, we hereby submit our qualification and relevant documents.

1. We hereby certify that all the statements made and information supplied in the enclosed forms, "A" to "H" and accompanying statements are true and correct.
2. We have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.
3. We have submitted the requisite banker's certificate/ performance reports and authorize BBJ or their representatives to approach individuals, employees, firms and corporations to verify our submittals, competency and general reputations.
4. We hereby confirm that we have read and understood all the stipulations given in the prequalification documents and the decision of BBJ with regard to our prequalification shall be final and binding on us.
5. We have submitted following certificates in support of our meeting the eligibility criteria of completed work(s) specified in Clause 1.0 of SCC-1 for having successfully completed the following works:

| Sl. No. | Name of Work | Certificate Form |
|---------|--------------|------------------|
| | | |

Enclosures.

(Name, Sig. & Seal of the Applicant)

FORM 'A'

APPLICATION FOR PRE-QUALIFICATION OF CONTRACTORS

Name of Application :

Discipline :

Processing Fees : Rs.5,000/- (Rupees five thousand only)

Payment Details : DD vide no. & Date
Issuing Bank Name
Branch

(Signature of Applicant)

FORM "B"

STRUCTURE AND ORGANIZATION

| | | |
|----|---|--|
| 1 | Name and Address of the Applicant | |
| 2a | Phone/Fax/Mobile/Email | |
| 2b | Legal status of the applicant | |
| 3 | <p>The applicant is:</p> <ul style="list-style-type: none"> a. An Individual b. A Proprietary Firm c. A firm in Partnership d. A Limited Company (Private or Public) or Corporation <p>Attach copies of original documents in support of legal status</p> | |
| 4 | Particulars of registration with various Government Organizations etc. (attach attested photocopies) | |
| 5 | Name of Directors/ Partners with their addresses, telephone, email etc. | |
| 6 | Designation of individuals authorized to act for the Organization | |
| 7 | Was the applicant ever required to suspend any construction work for period of more than six months continuously after commencement of the construction? If so, give the name of the project & the reason for suspension of work | |
| 8 | Has the applicant ever abandoned the awarded work before its completion? If so give name of the project and the reason for abandoning the work. | |
| 9 | Has the applicant has been debarred/ black listed for tendering any organization at any time. | |
| 10 | Has the applicant ever been convicted by a court of law? If so, give details. | |
| 11 | <p>Other details:</p> <ul style="list-style-type: none"> a. EPF No. & Validity b. Sales Tax number and Validity c. Pan No. d. Service Tax number <p>(attach copies)</p> | |
| 12 | Any other information | |

FORM "C"

FINANCIAL INFORMATION

1. Financial Analysis: Details to be furnished duly supported by figures in Balance Sheet/ Profit & Loss account for the last three years duly certified by the Chartered Accountant, as submitted by the Applicant to the Income Tax Department (certified copies to be attached).

| Sl. No. | Particulars | 2013-14 | 2014-15 | 2015-16 | Avg. Annual Turnover |
|---------|---|---------|---------|---------|----------------------|
| 1. | Gross Annual Turnover on Construction Works | | | | |
| 2. | Profit & Loss | | | | |
| 3. | Net Worth | | | | |

2. Financial arrangements for carrying out the works (own arrangements and Fund Base & Non fund based sanction limits)
3. Solvency Certificate

(Chartered Accountants – Sig. & Seal)

(Sig. of Applicant)

FORM "D"

DETAILS OF ALL SIMILAR WORKS COMPLETED DURING LAST SEVEN YEARS

| Sl. No. | Name of work/ Project | Owner of Organization | Value of works in Rs. Lac | Date of commencement as per contract | Stipulated period of completion as per contract | Actual date of completion | Litigation/ Arbitration pending/in progress with details | Name and address/ telephone number etc. of concerned official. | Remarks, if any. |
|---------|-----------------------|-----------------------|---------------------------|--------------------------------------|---|---------------------------|--|--|------------------|
| | | | | | | | | | |
| | | | | | | | | | |

(Sig. of Applicant)

FORM "E"

PROJECT UNDER EXECUTION OR AWARDED

| Sl. No. | Name of work/ Project | Owner of Organization | Value of works in Rs. Lac | Date of commencement as per contract | Stipulated period of completion as per contract | Up to date percentage of progress | Slow progress, if any and reason. | Name and address/ telephone number etc. of concerned official. | Remarks, if any. |
|---------|-----------------------|-----------------------|---------------------------|--------------------------------------|---|-----------------------------------|-----------------------------------|--|------------------|
| | | | | | | | | | |
| | | | | | | | | | |

(Sig. of Applicant)

FORM "F"

DETAILS OF PLANTS AND MACHINERIES AVAILABLE WITH THE APPLICANT

| Sl. No. | Name of the equipment | Make/ Model/ Capacity | Quantity | Condition |
|---------|-----------------------|-----------------------|----------|-----------|
| | | | | |
| | | | | |
| | | | | |

(Signature of Applicant)

FORM "G"

AFFIDAVIT

[TO BE SUBMITTED ON NON – JUDICIAL STAMP PAPER OF MINIMUM RS.10/-
DULY CERTIFIED BY NOTARY PUBLIC]

Affidavit of Mr. _____ S/o _____ R/o _____

I, the deponent above named do hereby solemnly affirm and declare as under:

1. That I am the Proprietor/ Authorized signatory of M/s. _____ having its Head Office/ Registered Office at _____
2. That the information/ document/ experience certificate submitted by M/s. _____ along with this Application for Pre-Qualification to BBJ are genuine and true and nothing has been concealed.
3. I shall have no objection in case BBJ verifies them from issuing authority(ies). I shall also have no objection in providing the original copy of the document(s). In case BBJ demand so for verification.
4. I hereby confirm that in case, any document, information and/or certificate submitted by me found to be incurred/ false/ fabricated, BBJ at its discretion may disqualify/ reject my application for pre-qualification out rightly and also debar M/s. _____ participating in any future tenders/ pre-qualification.

Deponent

I, _____, the Proprietor/Authorized Signatory of M/s. _____ do hereby confirm that the contents of the above Affidavit are true to my knowledge and nothing has been concealed there from and that no part of it is false.

Verified at _____ this ____ day of _____

Deponent