

# **THE BRAITHWAITE BURN & JESSOP CONSTRUCTION COMPANY LIMITED**

NIT/DGM(P-V)/AN/CIVIL WORK /NIOS-ROHINI

dt. 05.01.2016

(A Government of India Enterprise)  
27, RAJENDRA NATH MUKHERJEE ROAD  
KOLKATA - 700 001 (WEST BENGAL)  
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TENDER NO.	NIT/DGM(P-V)/AN/CIVIL WORK /NIOS-ROHINI	DATE	05.01.2016
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## **NOTICE INVITING TENDER**

Sealed Tenders are invited from reputed parties for the following work :-

01.	SCOPE OF WORK	LAYOUT PLAN FOR GREEN CAMPUS WITH MULTI STORIED RCC FRAMED STRUCTURE HAVING CURTAIN GLAZING, SOLAR SYSTEM, RAIN WATER HARVESTING & RECYCLING OF WASTE WATER PLANT ETC. ETC. AS PER NIOS LETTER NO. F-42-1(1.57)/2015/NIOS/Admn./174 DATED 18.11.2015 (COPY ENCLOSED) INCLUDING SUBMISSION OF BLUE PRINT IN CD/DVD, PRELIMINARY ESTIMATE ETC. OF REGIONAL CENTRE BUILDING AT PLOT ALLOTTED BY DDA IN SECTOR – 30, ROHINI, DELHI.
02.	QUANTITY	AS PER BOQ;
03.	COST OF TENDER DOCUMENT (NON-REFUNDABLE)	• NIL
04.	EARNEST MONEY DEPOSIT	• NIL
05.	ISSUE OF TENDER DOCUMENT	BETWEEN 5 <sup>th</sup> JANUARY, 2016 TO 9 <sup>th</sup> JANUARY, 2016 DURING OFFICE HOUR.
06.	LAST DATE & TIME OF RECEIPT OF TENDER	RECEIPT UPTO 12.30 P.M. on 11 <sup>th</sup> JANUARY, 2016.
07.	OPENING OF TENDER	ON 11 <sup>th</sup> JANUARY, 2016 AT 3.00 P.M. AT BBJ HEAD OFFICE.

**(ANIMESH NEOGI)**  
**DGM(P-V)**

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**IB-1**

## **INSTRUCTION TO THE BIDDERS**

1.	<p><b><u>SUBMISSION OF BID :</u></b> <b>Tenders to be submitted in Single Part: -</b> The Tender shall be signed by the person legally authorized to enter into commitment on behalf of the Tenderer. All the pages of the tender document to be signed with Company's seal by the Tenderer. The rates in the appropriate space in the BILL OF QUANTITIES should be properly filled. No overwriting, using of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and testing the new entry in a legible manner. Both the correction and new entry to be signed and sealed with Company's seal.</p> <p>The tender is to be submitted in a sealed cover and super scribed with Tender Reference, Due Date marked to the Deputy General Manager(P-V), The Braithwaite Burn And Jessop Construction Company Limited, Head Office, 27, R. N. Mukherjee Road,Kolkata-700 001.(West Bengal).</p> <p>All costs and expenses incidental to preparation of the tender, discussion, conference, pre-tender site / work shop visit, pre-award discussion with BBJ shall be to the account of the tenderer and BBJ shall bear no liability whatsoever on such cost expenses.</p>
2	The tender documents issued to the bidders duly signed and sealed in each page along with properly filled up BILL OF QUANTITY (BOQ) duly signed.
3	Conditional tenders may be rejected and no additional clause will be entertained.
4	BBJ administration reserves the right to accept/reject any or all of the tenders and split the scope of work to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
5	All duties, taxes, fees and other levies payable by the Agency under the contract or any other cause shall be included in the quoted prices.
6	<p><b><u>LANGUAGE</u></b> Bids and all accompanying document shall be in English. In case any accompanying documents are in other language, it shall be accompanied by an English translation. The English version shall prevail in matter of interpretation.</p>
7	<p><b><u>PAST EXPERIENCE:</u></b> The tenderers must submit relevant documents/experience certificate showing similar experience in respect of Architecture and Consultancy Services for construction of Central School Building</p>
8	Conditional tenders shall be straightway rejected and no additional clause will be entertained.
9	BBJ administration reserves the right to accept/reject any or all of the tenders without assigning any reason whatsoever. No claim will be entertained on account of this.
10	<b>VALIDITY OF TENDER: - 90 (NINETY) days</b> from the date of opening of tender or for a further period if mutually accepted.
11	<b>COMPLETION TIME: -</b> The entire work in all respect should be completed AS PER COMPLETION PERIOD DETAILED IN THE SPECIAL CONDITION OF CONTRACT.
12.	<p><b><u>CURRENCIES OF BID AND PAYMENT:</u></b> The Tenderer shall submit his price bid/offer in Indian Rupees and payment under this contract will be made in Indian Rupees.</p>

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## **SPECIAL CONDITION OF CONTRACT**

1.	<b>DEFINATIONS AND INTERPRETATION:</b> In this Tender Document, as hereinafter defined, the following words and expressions shall have the meaning as under:	
a)	“BBJ” shall mean The Braithwaite Burn And Jessop Construction Company Limited having its Head Office at 27, R. N. Mukherjee Road, Kolkata- 700 001.	
b)	The “TENDER” shall mean the proposal submitted by the Tenderer/ Bidder in response to BBJ’s Notice of Invitation to this Tender Document.	
c)	The “ORDER” shall mean a written Purchase Order issued by BBJ.	
d)	The “ARCHITECT” shall mean the person, firm or Company (hereinafter called Tenderer) whose Tender has been accepted by BBJ.	
2	<b>Scope of work :</b>	
	<b>Description</b>	<b>Requirement /Provision</b>
i	Basement - I	For Storage of Answer books, Admission forms and other relevant records.
ii	Basement - I	Evaluation of Answer books
iii	Ground Floor	For Stilt Parking of Vehicles
iv	First Floor	For Facilitation Centre with 08 computers on the pattern of passport office.
V	Second Floor	For Regional Director Office and other important Offices and Camp Office of the Chairman.
vi	Third Floor	
vii	Fourth Floor	For Admission, Examination & Accounts Section
viii	Fifth Floor	Provision of some Offices of NIOS
ix	Sixth Floor	Conference Hall, Secrecy of Answer books
x	Seven Floor	On Demand Examination
2	Preparation of concept / preliminary drawings with estimates of the proposed construction as per NIOS letter No. F-42-1(1.57)/2015/NIOS/Admn./174 DATED 18.11.2015 (COPY ENCLOSED) and presentation to client. The job also includes submission of Blue Print etc. etc.	

3	<b>Time Schedule:</b> The entire work to be completed within <b>15 days</b> .
4	<b>Terms of Payment :</b> 100% payment will be released after completion of the work. Service tax will be payable extra.

(ANIMESH NEOGI)  
DGM(P-V)

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**BOQ****BILL OF QUANTITIES**

<b>Name of the work</b>	<b>Estimated Rate (In Rs.)</b>	<b>% Quoted Above/ Below / At Par (In Figure &amp; words)</b>
<b>Name of the work</b>	<b>Estimated Cost (In Rs.)</b>	<b>%age</b>
ARCHITECTURE AND CONSULTANCY SERVICES FROM REPUTED AGENCIES (DELHI/NOIDA BASED) FOR CONSTRUCTION OF PROPOSED BUILDING'S BLUE PRINT ALONG WITH LAYOUT PLAN IN CD/DVD, PREPARATION AND SUBMISSION OF PRELIMINARY ESTIMATED COST ETC FOR CONSTRUCTION OF REGIONAL CENTRE BUILDING AT PLOT ALLOTTED BY DDA IN SECTOR – 30, ROHINI, DELHI.	1,00,000.00 Lakh	
		Total
(Rupees In Words):		

Note :

**Signature of Consultant/Architect**  
**With seal**

**(A. Neogi)**  
**DGM(P-V)**