

THE BRAITHWAITE BURN & JESSOP CONSTRUCTION CO LTD

(A GOVERNMENT OF INDIA ENTERPRISE)
27, R.N. MUKHERJEE ROAD
KOLKATA – 700 001

1.	TENDER NOTICE NO	NIT/DGM(P-V)/SB/HIRING & MAINTENANCE OF AC MACHINE
2.	DATE	19.01.2019
3.	SCOPE OF WORK/CONTRACT	HIRING OF WINDOW TYPE 12 NOS. AIR CONDITIONERS WITH COMPLETE MAINTENANCE OF 1.5 TON AT OUR REGD OFFICE, 1 NO. WINDOW TYPE AT OUR HEAVY PLANT YARD AND HIRING OF 02 NOS. 1.5 TON WALL MOUNTED SPLIT AIR CONDITIONERS WITH COMPLETE MAINTENANCE AT OUR REGISTERED OFFICE
4.	PERIOD OF WORK/CONTRACT	01.03.2019 TO 29.02.2020
5.	DATE OF ISSUE OF TENDER	BETWEEN 19.01.19 TO 01.02.19
6.	TIME AND LAST DATE OF SUBMISSION OF TENDER	UPTO 12.30 HRS ON 02.02.19
7.	OPENING OF TENDER	04.02.2019 AT 3.30 P.M.

ISSUED TO:

(SIBAJI BANERJEE)

THE BRAITHWAITE BURN & JESSOP CONSTRUCTION CO LTD

INSTRUCTION TO BIDDERS

1. **Submission of Bid:** All the pages of the tender document to be signed with Company's seal by the bidders. The rates in the appropriate space in the **BILL OF QUANTITY** should be properly filled, both in figures and words. No overwriting, using of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and inserting the new entry in a legible manner. Both the correction and new entry to be signed and sealed with Company's seal. In the event of any difference between figure & words of the quoted rates, the rate in word shall be considered for evaluating the tender. The bidders are hereby advised to visit our Offices before submission of the bid.
2. The bidder must fill the **BILL OF QUANTITY** with the appropriate column being duly filled-in, signed and sealed.
3. Conditional tenders shall be straightway rejected and no additional clause will be entertained.
4. Company reserves the right to accept/reject any or all of the tenders and split the scope of work to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
5. All duties, taxes, fees and other levies payable by the Agency under the contract or any other cause shall be included in the quoted price.
6. Validity of Tender – 90 days from the date of opening of tender or for a further period if mutually accepted.

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SPECIAL CONDITIONS OF CONTRACT

1. SCOPE OF WORK:

- a) To carry out hiring and complete Annual Maintenance of **12 Nos.** 1.5 Ton Window air conditioners, **2 Nos.** 1.5 Ton Split Air Conditioners at our Registered Office 27,R.N. Mukherjee Road, Kolkata – 700 001 and **1 No.** 1.5 Ton Window Air Conditioner at Heavy Plant Yard, P-82, Taratolla Road, Garden Reach, Kolkata-700024
- b) The above job includes on-site comprehensive Labour Warranty/On-site comprehensive spares warranty as applicable.
- c) The Contract will cover complete repairing/ procurement of spares from respective manufacturers and replacement of the same.
- d) Prompt and efficient service on part of the Agency in respect of the above is necessary.

2. Rate: Your quoted rate should be inclusive supply of raw materials and service charges and GST (as applicable) will be extra. Your quoted price should be fixed during the contract period of 12(twelve) months.

3. DURATION OF THE CONTRACT:

For a period of one year on and from 01.03.2019 to 29.02.2020

4. PAYMENT TERMS:

Payment will be made within 30 days after submission of the bill with proper certification from the Competent Authority and it should be after installation of all the air conditioners.

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5. TERMINATION OF CONTRACT:

In case of failure to discharge the duties as per our requirement, Company reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency/agencies. Cost incurred for the above shall be recovered from the Agency's bill.

6. Quantity variation: 10% \pm may be considered.

7. Documents to be submitted: EMD: An amount of **Rs.5,000.00**(Rupees five thousand only) to be submitted with individual offer, as EMD amount in form of account payee Demand Draft/Pay Order/Banker's Cheque in favour of "The Braithwaite Burn And Jessop Construction Company Limited", payable at Kolkata. Unsuccessful bidders will be refunded the Earnest Money Deposit amount after the award of the contract/order to the successful bidder.

The EMD amount of successful bidder will be released within 30 days after completion of total supply/service/installation/work without any interest subject to receipt of written request from the successful bidder. The Units registered with National Small Industries Corporation(NSIC) are exempted from payment of EMD subject to :

- (a) Copy of Trade License, GST Registration Certificate and last three years of work experience.
- (b) The NSIC Registration Certificate till remains valid up to the date of validity quotation
- (c) The bid is accompanied with a copy of valid NSIC Registration Certificate.
- (d) Photocopy of application for registration as NSIC for renewal of NSIC will not be acceptable. Such offers will be treated as offers received without EMD.

8. Jurisdiction of Court: The Hon'ble Courts at Kolkata shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.

(SIBAJI BANERJEE)

BILL OF QUANTITIES

Sl. No.	Description	Qty	<u>Rate(Rs)</u> (Per Machine Per Month.)	Amount (Rs.)
1.	HIRING OF 12 NOS. 1.5 TON WINDOW AIR CONDITIONERS, 2 NOS 1.5 TON SPLIT AIR CONDITIONERS WITH COMPLETE MAINTENANCE AT OUR REGD OFFICE AND 1 NO. 1.5 TON WINDOW AIR CONDITIONERS AT OUR HEAVY PLANT YARD	13 (THIRTEEN) NOS. WINDOW 2 (TWO) NOS. SPLIT	.	

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N.B.:Rate should be quoted exclusive of GST and GST % should be mentioned clearly in the offer