

M/s.

Dear Sir(s),

You are requested to send your sealed quotation for supply of Computer aided Design Software STAAD PRO required at our Drawing Department as epr details given hereunder :-

1. **Item required** :-

Sl. No.	Description of items	Qnty.	Rate Per Pc. (Rs.)
(i)	Supply and installation of STAAD Pro. V8i (Latest version) with Indian Code of Design with single user consideration.	01 No.	
(ii)	SELECT subscription charges for 1 year of STAAD Pro. V8i (Latest Versin)	01 No.	
<p>Notes :- The above product to be taken from M/s. BENTLAY SYSTEMS or their authorised Indian Channel Partner.</p>			

- Rate** :- Your quoted rate should be inclusive of all taxes & duties, delivery and installation charges at our Head Office, 27 R.N.Mukherjee Road,Kolkata-700 00. **Only M/s. Bentley Systems or their authorised Indian Channel Partners are entitled to submit their offer alongwith their valid authorization certificate in respect of Indian Channel Partners.**
- Validity of Rate** : Your quoted rate should be valid and firm for a period of 3(three) months from the date of opening of your offer.
- Delivery Period and Place** :- At BBJ Head Office, 27 R.N.Mukherjee Road,Kolkata – 700 001 within 4 weeks from the date of LOI/Order.
- Payment** :- Will be made within 30 days after delivery and submission of bill with receipted challan and also certification of the respective department.

6. **Earnest Money Deposit** :- An amount of **Rs.5,000.00**(Rupees five thousand only) to be submitted with individual offer, as EMD amount in form of account payee Demand Draft/Pay Order/Banker's Cheque in favour of "The Braithwaite Burn And Jessop Construction Company Limited", payable at Kolkata. Unsuccessful bidders will be refunded the Earnest Money Deposit amount after the award of the contract/order to the successful bidder.
The EMD amount of successful bidder will be released within 30 days after completion of total supply/service/installation/work without any interest subject to receipt of written request from the successful bidder.
The Units registered with National Small Industries Corporation(NSIC) are exempted from payment of EMD subject to :
- (a). The NSIC Registration Certificate till remains valid up to the date of validity quotation
 - (b). The bid is accompanied with a copy of valid NSIC Registration Certificate.
 - (c). Photocopy of application for registration as NSIC for renewal of NSIC will not be acceptable. Such offers will be treated as offers received without EMD.
 - (d). For existing supplier(s), the EMD amount may be adjusted from their passed bill(s) amount subject to submission of their written declaration with their offer in connection with adjustment of their EMD amount.
7. **Termination of Contract**:- If the supplier/party fail to complete the total work/supply/service as per requirement and within the stipulated completion period, BBJ reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency/agencies by issuing first seven days and then 48 hours notice. Additional cost if incurred shall be recovered from the supplier's bill.
8. **JURISDICTION OF COURT**:
The Courts at Kolkata shall have the exclusive jurisdiction to try all disputes,if any,arising out of this agreement between the parties.
9. **Closing Date and Time of Submission** :- Your sealed quotation must reach to our Head Office (The Braithwaite Burn And Jessop Construction Company Limited, 27 R. N. Mukherjee Road,Kolkata-700 001) **on or before 20^h June,2015 by 10.30 a.m.**

(A.Neogi)
DGM(P-V)