

**THE BRAITHWAITE BURN & JESSOP CONSTRUCTION CO LTD**

( A GOVERNMENT OF INDIA UNDERTAKING AND SUBSIDIARY OF BBUNL)

**27, R.N. MUKHERJEE ROAD  
KOLKATA – 700 001**

1.	TENDER NOTICE NO	NIT/DGM(P-V)/SB/AMC EPABX-2016-ALIPUR
2.	DATE	29.02.2016
3.	SCOPE OF WORK/CONTRACT	ANNUAL MAINTENANCE CONTRACT OF EXISTING EPABX SYSTEM INSTALLED AT OUR ALIPUR OFFICE
4.	PERIOD OF WORK/CONTRACT	01.04.2016 to 31.03.2017
5.	DATE OF ISSUE OF TENDER	BETWEEN 29.02.2016 TO 13.03.2016
6.	TIME AND LAST DATE OF SUBMISSION OF TENDER	UPTO 11.00 HRS ON 14.03.2016
7.	OPENING OF TENDER	ON 14.03.2016 AT 12.30 P.M.

ISSUED TO:

**THE BRAITHWAITE BURN AND JESSOP CONSTN CO.LTD.**

**INSTRUCTION TO BIDDERS**

1. **Submission of Bid:** All the pages of the tender document to be signed with Company's seal by the bidders. The rates in the appropriate space in the **BILL OF QUANTITY** should be properly filled, both in figures and words. No overwriting, using of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and inserting the new entry in a legible manner. Both the correction and new entry to be signed and sealed with Company's seal. In the event of any difference between figure & words of the quoted rates, the rate in word shall be considered for evaluating the tender.
2. The bidder must fill the **BILL OF QUANTITY** (vide BOQ-1) with the appropriate column being duly filled-in, signed and sealed.
3. Conditional tenders shall be straightway rejected and no additional clause will be entertained.
4. BBJ administration reserves the right to accept/reject any or all of the tenders and split the scope of work to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
5. All duties, taxes, fees and other levies payable by the Agency under the contract or any other cause shall be included in the quoted price.
6. Validity of Tender – 90 days from the date of opening of tender or for a further period if mutually accepted.

**THE BRAITHWAITE BURN & JESSOP CONSTRUCTION CO LTD**

**SPECIAL CONDITIONS OF CONTRACT**

**ANNEXURE-I**

**1. SCOPE OF WORK:**

- a) To carry out complete Annual Maintenance of our EXISTING EPABX SYSTEM 8x48 Ver.5.13(OEM) Symphony including exchange operation console and FCBC installed at our Alipur Office, at 26, Raja Santosh Road, Kolkata- 700 027.
- b) Before submission of your offer you are advised to visit and inspect of our existing EPABX System at our Alipur Office.
- c) The above maintenance includes on-site comprehensive Labour Warranty/on-site comprehensive spares warranty as applicable.
- d) The Annual Maintenance Contract will cover complete repairing/ procurement of spares from respective manufacturers and replacement of the same and will also cover the operating system.
- e) Prompt and efficient service on part of the Agency in respect of the above is necessary.

**2. DURATION OF THE CONTRACT:**

For a period of one year on and from 01.04.2016 to 31.03.2017

**3. RATE:**

The rate should include all taxes and duties applicable during the tenure of the contract.

**4. PAYMENT TERMS:**

50% on completion of 06(six) months and balance 50% after six months.

**5. TERMINATION OF CONTRACT:**

In case of failure to discharge the duties as per our requirement, BBJ reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency/agencies. Cost incurred for the above shall be recovered from the Agency's bill.

**8. Jurisdiction of Court:** The Hon'ble Courts at Kolkata shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.

**THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION  
COMPANY LIMITED**

**NIT/DGM(P-V)/SB/AMC EPABX-2016-ALIPUR      DATE: 29.02.16**

**BOQ-I**

**BILL OF QUANTITIES**

<b>SL. NO</b>	<b>ITEM</b>	<b>QTY.</b>	<b>RATE(RS.)</b>	<b>AMOUNT(RS.)</b>
1.	ANNUAL MAINTENANCE CONTRACT OF EXISTING EPABX 8x48 Ver.5.13 SYMPHONY EPABX INCLUDING EXCHANGE OPERATION CONSOLE AND FCBC INSTALLED AT OUR ALIPUR OFFICE	ONE UNIT		

**( SIBAJI BANERJEE )**