

THE BRAITHWAITE BURN & JESSOP CONSTRUCTION CO LTD

**27, R.N. MUKHERJEE ROAD
KOLKATA – 700 001**

1.	TENDER NOTICE NO	NIT/DGM(P-V)/SB/HIRING & MAINTENANCE OF SPLIT AC MACHINES
2.	DATE	26.03.2016
3.	SCOPE OF WORK/CONTRACT	HIRING & COMPLETE MAINTENANCE OF 02 NOS. 1.5 TON WALL MOUNTED SPLIT AIR CONDITIONERS AT OUR REGISTERED OFFICE
4.	PERIOD OF WORK/CONTRACT	01.05.2016 TO 30.04.2017
5.	DATE OF ISSUE OF TENDER	BETWEEN 26.03.16 TO 08.04.16
6.	TIME AND LAST DATE OF SUBMISSION OF TENDER	UPTO 11.00 HRS ON 09.04.16
7.	OPENING OF TENDER	09.04.2016 AT 12.30 P.M.

ISSUED TO:

THE BRAITHWAITE BURN & JESSOP CONSTRUCTION CO LTD

INSTRUCTION TO BIDDERS

1. **Submission of Bid:** All the pages of the tender document to be signed with Company's seal by the bidders. The rates in the appropriate space in the **BILL OF QUANTITY** should be properly filled, both in figures and words. No overwriting, using of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and inserting the new entry in a legible manner. Both the correction and new entry to be signed and sealed with Company's seal. In the event of any difference between figure & words of the quoted rates, the rate in word shall be considered for evaluating the tender.
2. The bidder must fill the **BILL OF QUANTITY** with the appropriate column being duly filled-in, signed and sealed.
3. Conditional tenders shall be straightway rejected and no additional clause will be entertained.
4. BBJ administration reserves the right to accept/reject any or all of the tenders and split the scope of work to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
5. All duties, taxes, fees and other levies payable by the Agency under the contract or any other cause shall be included in the quoted price.
6. Validity of Tender – 90 days from the date of opening of tender or for a further period if mutually accepted.

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SPECIAL CONDITIONS OF CONTRACT

1. SCOPE OF WORK:

- a) To carry out hiring of the 1.5 Ton capacity 02 Nos. wall mounted split air conditioners and complete Annual Maintenance of all the **Machines** at our Registered Office at 27,R.N. Mukherjee Road, Kolkata – 700 001
- b) The above maintenance includes on-site comprehensive Labour Warranty/On-site comprehensive spares warranty as applicable.
- c) The Annual Maintenance Contract will cover complete repairing/ procurement of spares from respective manufacturers and replacement of the same.
- d) Prompt and efficient service on part of the Agency in respect of the above is necessary.

2. DURATION OF THE CONTRACT:

For a period of one year on and from 01.05.2016 to 30.04.2017

3. PAYMENT TERMS:

Payment will be made after installation of all the air conditioners and duly certified by the Competent Authority.

4. TERMINATION OF CONTRACT:

In case of failure to discharge the duties as per our requirement, BBJ reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency/agencies. Cost incurred for the above shall be recovered from the Agency's bill.

BILL OF QUANTITIES

Sl. No.	Description	Qty	<u>Rate(Rs)</u> (Per Machine Per Month.)	Amount (Rs.)
1	TO PROVIDE WALL MOUNTED SPLIT AIR CONDITIONER MACHINES (1.5 TON CAPACITY) ON HIRE BASIS INCLUDING INSTALLATION, MAINTENANCE AND REPAIRING/REPLACEMENT OF SPARES IF NECESSARY OF THE SAME FOR A PERIOD OF 12 MONTHS AT OUR REGISTERED OFFICE, 27,R.N.MUKHERJEE ROAD, KOLKATA – 700001	02(TWO) Nos.	.	

(SIBAJI BANERJEE)