

**दी ब्रेथवेट बर्न एंड जेसप कंस्ट्रक्शन कंपनी लिमिटेड****THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION COMPANY LIMITED**

(भारत सरकार का एक उद्यम) / (A Government of India Enterprise)

27, RAJENDRA NATH MUKHERJEE ROAD KOLKATA - 700 001 (WEST BENGAL)

PHONE NO. (033) 2248 5841-44; FAX: (033) 2210 3961

E-MAIL: [info.bbjconst@bbjconst.com](mailto:info.bbjconst@bbjconst.com)

<b>ATC No.</b>	<b>eNIT/GM(P&amp;P)/AN/HYVA TRUCK HIRE/3131/G-35-2023</b>	<b>DATE</b>	<b>06-Mar-2023</b>
----------------	---	-------------	--------------------

**NOTICE INVITING e-TENDER**

Sealed GeM-Tenders under **two-part bidding system** (i.e., Techno-Commercial & Price Bid) are invited from reputed transporters for the following work:

01.	<b>NAME OF THE WORK</b>	HIRING OF <b>01 NO. 16MT CAPACITY HYVA TRUCK</b> ON MONTHLY RENTAL BASIS WITH DRIVER & HELPER AT BR. NO. 15, 19, 64 & 104 AT MIZORAM.
02.	<b>QUANTITY</b>	01 NO. 16MT CAPACTY HYVA TRUCK
03.	<b>COST OF TENDER DOCUMENT (NON-REFUNDABLE)</b>	NIL
04.	<b>EARNEST MONEY DEPOSIT (EMD)</b>	<b>RS. 25,000/- (RUPEES TWENTY FIVE THOUSAND ONLY)</b> IN THE FORM OF DEMAND DRAFT/ PAY ORDER IN FAVOUR OF "THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION COMPANY LIMITED" PAYABLE AT KOLKATA. MSME/ NSIC/ SSI UNITS WILL BE WAIVED FROM SUBMITTING EMD SUBJECT TO SUBMISSION OF DECLARATION OF THEIR UDYOG AADHAR MEMORANDUM (UAM) ON GeM PORTAL.
05.	<b>MODE OF SUBMISSION</b>	ONLINE THROUGH GEM PORTAL

(अनिमेष नियोगी)/ (Animesh Neogi)

महाप्रबंधक (परियोजना और खरीद (/ General Manager (Project &amp; Purchase)

**INSTRUCTION TO TENDERER**

01	<b><u>REGISTRATION OF CONTRACTOR</u></b> Any contractor willing to take part in the process of e-Bidding will have to be enrolled & registered with the Government e-Marketplace, through logging onto <a href="https://gem.gov.in">https://gem.gov.in</a>
02	<b><u>DIGITAL SIGNATURE CERTIFICATE (DSC)</u></b> Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause 2 of Guideline to Transporter DSC is given as a USB e-Token.
03	<b><u>SUBMISSION OF BID:</u></b> Bids to be submitted online through GeM Portal. Tender document to be digitally signed with Company's seal by the Transporters. The rates in the appropriate space in the BOQ should be properly filled in. Tenders to be submitted in two parts:
a)	<b><u>TECHNO-COMMERCIAL PART:</u></b> The techno-Commercial will consists of the following:
i)	<b><u>TENDER DOCUMENT EXCLUDING BOQ</u></b> The tender documents duly digitally signed EXCLUDING BILL OF QUANTITIES to be uploaded in the GeM portal.
ii)	(a) <b><u>PRE-QUALIFICATION CRITERIA OF THE BIDDER</u></b> Documentary evidence satisfying the Pre-Qualification Criteria (PQC) should be provided as part of Technical Bid. Any bidder not qualifying PQC criteria will be rejected, and price bid will not be opened. The Techno Commercial Part should contain the following documents, which to be submitted/ uploaded with the offer: (b) <b><u>Earnest Money Deposit &amp; Tender Fee</u></b> Tender Document Fee (₹ Nil/-) & <b><u>Earnest Money Deposit (₹25,000/-)</u></b> in the form of Pay Order/ Demand Draft/ NEFT/ RTGS drawn in favour of "The Braithwaite Burn And Jessop Construction Company Ltd.", payable at Kolkata. MSME/ NSIC/ SSI units will be waived from submitting Tender Fee/ EMD subject to submission of declaration of UDYOG AADHAR MEMORANDUM (UAM) number on GeM Portal. Scanned copy to be uploaded in portal and instrument to be submitted physically along with the other documents within due date for submission of bid. (c) <b><u>Documents as per eligibility criteria.</u></b> (d) <b><u>Copy of GST Registration Certificate.</u></b> (e) <b><u>Copy of PAN CARD</u></b> (f) <b><u>Digitally signed copy of tender documents</u></b> (g) <b><u>Copy of relevant documents/experience certificate showing past experience in respect to Clause no. 1.0 of "SCC-1".</u></b>
b)	<b><u>PRICE-PART: -</u></b> Properly filled up BILL OF QUANTITY (BOQ) duly digitally signed to be uploaded in financial part.
4	<b><u>Conditional tenders shall be straightway rejected, and no additional clause will be entertained.</u></b>
5	BBJ administration reserves the right to accept/reject any or all of the tenders and split the scope of supply to more than one agency/ agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
6	The tender is to be uploaded in GeM portal and hardcopy of EMD& Tender Fee to be submitted within due date to Dy. General Manager(P-V), THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION COMPANY LIMITED, 27, R.N. Mukherjee Road, Kolkata-700 001 (W.B.).

7	<b>VALIDITY OF TENDER: – 90 (NINETY) days</b> from the date of opening of tender or for a further period if mutually accepted.
8	<b>In case of new Transporter having no work experience with BBJ in last 5 years becomes successful Transporter, then one B.G (as per BBJ's prescribed format) for Rs. 2,00,000.00 (Rupees two lakhs only) to be submitted by them in favour of The Braithwaite Burn And Jessop Construction Company Limited which will be released after successful completion of the job in all manner.</b>

(अनिमेष नियोगी)/ (Animesh Neogi)

महाप्रबंधक (परियोजना और खरीद (/ General Manager (Project & Purchase)

## **SPECIAL CONDITION OF CONTRACT**

### **1. DEFINATIONS AND INTERPRETATION**

In this Tender Document, as hereinafter defined, the following words and expressions shall have the meaning as under:

- (a) **BBJ** shall mean The Braithwaite Burn And Jessop Construction Company Limited having its registered Office at 27, R. N. Mukherjee Road, Kolkata - 700 001.
- (b) **"TENDER"** shall mean the proposal submitted by the Tenderer/ Bidder/ Supplier/ Transporter/ Dealer/ Agency in response to BBJ's Notice of Invitation to this Tender Document.
- (c) **"ORDER"** shall mean a written Work/Purchase Order issued by BBJ.
- (d) **"TENDERER/ BIDDER/TRANSPORTER"** shall mean the person, firm or Company (hereinafter called Tenderer) whose Tender has been accepted by BBJ.
- (e) **"SUCCESSFUL BIDDER/TRANSPORTER"** whose tender has been finally accepted by BBJ.

### **2. ELIGIBILITY CRITERIA:**

- 2.1 Agency must have experience for work of hiring of similar items/ services (i.e., hiring of Truck/ Trailer/ Hydraulic Mobile Crane and/or Backhoe Loader etc.) in hilly terrains of Northeast/other regions. Relevant documents supporting the experience should be submitted. Above experience should be during last 07 years ending last day of month previous to the one in which tender are invited.
- 2.2 Bid document should be neatly typed. The Bidder/Transporter should sign and stamp on each page of the bid document. Overwriting is not allowed.
- 2.3 Any information furnished by the bidder subsequently found to be incorrect would render the bidder in-eligible for the present bid and will be debarred from bidding or taking up any work with BBJ in future.
- 2.4 Earnest Money Deposit:  
Deposit of Earnest Money amounting to **Rs. 25,000/- (Rupees Twenty-five only)** may be made in the form of Pay Order/ Demand Draft drawn in favour of "The Braithwaite Burn And Jessop Construction Company Ltd.", payable at Kolkata and shall be valid for a period of 90 (ninety days) from the date of opening of the tender. In case the bidder withdraws their offer within validity period of their offer or fails to undertake the work after acceptance of their tender, the full amount of EMD shall be forfeited. Tender(s) submitted without EMD or with less deposit of EMD than specified in the Techno-Commercial bid shall be rejected.

EMD will be converted to Security Deposit and will be kept till completion of contract. For unsuccessful bidder, EMD shall be refunded immediately after finalization of the tender. EMD shall be interest free.

### **3. SCOPE OF WORK:**

**HIRING OF 01 NO. 16MT CAPACITY HYVA TRUCK ON MONTHLY RENTAL BASIS WITH DRIVER & HELPER AT BR. NO. 15, 19, 64 & 104 AT MIZORAM. (Detailed as per BOQ-1)**

- (a) The Agency should provide one no. 20MT Hyva Truck in good condition for continuous and uninterrupted operation including maintenance and supervisory support till the contractual period.
- (b) Specification of Hyva Truck – 16MT Capacity.
- (c) 16 Capacity of Hyva truck not more than 5 years old.
- (d) Period of rental/ hire will initially be for **a period of 05 (Five) months**. But if situation warrants, this may be increased or decreased subject to notice of 7 days.
- (e) During contract period, the hired Hyva Truck will work as per direction of Site-In-Charge/ BBJ, Mizoram Site.
- (f) The Hyva Truck will have working range of 60 Km radius of Br. No. 15,19, 64 & 104 and work during of 12 hours Additional payment on pro-rata basis shall be paid for extra working hours.
- (g) Agency have to provide one driver and one helper (Hyva Truck) with valid driving license and other necessary documents as per relevant MV act of Government of Mizoram/Other Govt. Authorities.
- (h) BBJ will provide fuel i.e., Diesel on actual consumption basis during contractual period. Lubricant & Oils to be supplied by agency without any cost to us.
- (i) The agency will be responsible for major/ minor maintenance, safety, security, any type of repair of engaged Hyva Truck during contractual period and BBJ will have no responsibility in this regard. During major break down/ repair, the agency will provide another Hyva Truck for continuous activity.
- (j) The Agency will be responsible for any accidental incidents/ damage during the contractual period and the const towards accident/ damage/ loss during operation of the engaged trail will be borne by the agency. BBJ will not responsible of any contractual/ legal obligation in this regard.
- (k) In case of any break-down during the working hours, loss of hours during repairing of the Trailer will be deducted from Transporter's bill as per the time sheet/ logbook.
- (l) Rate should be quoted monthly basis. The rate should be inclusive at all but exclusive of GST as per Rule.
- (m) Payment will be made by per Monthly basis.
- (n) The accommodation of driver and helper are to be arranged by BBJ in their accommodation of workers.
- (o) Logbook is to be maintained and to be certified by BBJ Officer, copy of which is to be submitted with monthly bills.
- (p) Monthly bill is to be submitted 5th of next month and payment will be done 45 days after submission of bill.
- (q) The vehicle should have proper condition and conform to all RTO rules and regulations.
- (r) Duty hours will be 12 hours per day Overtime charge **@Rs. 50/ per hour** will be paid by BBJ beyond 12 hours duty irrespective of Sunday and other holidays.
- (s) The Hyva Truck Loader should be capable to run in the hilly areas of Mizoram and before quoting, the agency should visit site to see the road condition.

**4. SITE ADDRESS:**

The Braithwaite Burn And Jessop Construction Company Limited  
(A Govt. of India Enterprise),  
Bridge Site No. 15,19,64 & 104  
Mizoram.

**5. RATE**

The vendors must submit their offer strictly as per Bill of Quantities. **The bidder must quote the Basic Rate including all other taxes & duties (excluding GST, which will be extra as applicable) and delivery charges at site for the items mentioned in BOQ.** The price must be firm during the tenure of this contract and no escalation on any account will be allowed.

**Notes:**

The award of the order or rejection of the Tenderer's offer and/or cancellation of the tender will be made at the absolute discretion of BBJ. BBJ reserves the right to cancel or accept or reject any or all tender(s), whether lowest or otherwise, without assigning any reason(s), whatsoever thereof. A tenderer whose tender is not accepted shall not be entitled to claim any cost, charges or expenses incidental to or incurred by him through or in connection with the preparation and submission of the Tender/Offer to BBJ. BBJ also reserves the absolute right to split up and award the requirement between two or more Tenderers.

**6. PAYMENT TERMS:**

Payment will be released within 45 days after receipt of monthly hire charges bill duly certified by Site In-Charge of the respective project site.

**7. VALIDITY OF CONTRACT:**

**05 (Five) months** from the date of deployment of Hyva Truck at Site. The rates shall remain firm for the entire duration of the work order. No revision/ alterations of unit rates shall be entertained.

**8. TAXES & DUTIES**

The successful bidder/ contractor shall be exclusively responsible for payment of all Taxes, Royalties etc. (except Goods and Service Tax) that may be levied from time to time according to the Laws & regulations now in force & also hereafter to be imposed, increased or modified from time to time. Nothing will be payable extra by BBJ in respect of any duties/ taxes to be imposed on the procurement of materials for execution of the contract.

**9. GOODS AND SERVICE TAX (GST)**

Without prejudice to the stipulation in General Conditions of Contract, the quoted price shall be exclusive of Goods and Service Tax. The GST as legally leviable & payable by the bidder under the provisions of applicable law/act shall be paid extra by BBJ as per the bidder's bill. Bidder shall quote their rate after considering the input tax credit on their input materials and services.

The bidder shall get registered with the GST authorities and the registration certificate shall be submitted along with the bid documents (techno-commercial). A bid without a GST number shall be cancelled.

At present GST-TDS is applicable. Deduction of GST-TDS at source would be enforced from the running bills at the rates prescribed. The GST (i.e., SGST, CGST or IGST) amount shall be shown separately in the invoice and also submit proper Tax Invoice as per section 31 of CGST Act, and Rule 46 of CGST Rules, 2017 to get Input Tax Credit by BBJ.

Bidder shall raise their tax invoice in a regular interval as per contract condition and upload their supply invoice in GSTN Portal through GSTR-1 return with the 10th of next month. Mismatch in

return of BBJ due to any reason attributable to the bidder, the same shall be recovered from Bidder's bill.

**10. NEW LEVIES/ TAXES**

In case Government imposes any new levy/ tax after awarding of the work during the tenure of the contract, BBJ shall reimburse the same at actual on submission of documentary proof of payment subject to the satisfaction of BBJ that such new levy/tax is applicable to this contract.

**11. SECURITY DEPOSIT:**

The Earnest Money deposited by the Agency along with the tender will be retained by the BBJ as Security Deposit. MSME/ NSIC/ SSI units, who are exempted from submitting EMD, shall have to submit Security Deposit of the amount equivalent of EMD in the form of Demand Draft/Pay Order/ NEFT/ RTGS/ Bank Guarantee within 15 (fifteen) days from the date of receipt of LOA, otherwise LOA will be cancelled and withdrawn. The bidder will be debarred from participating in future bid for a period of 01 (one) year the date of LOA.

**12. LIQUIDATED DAMAGE:**

If the Transporter fails to complete the job within stipulated transit period, 0.5% of order value will be deducted from bill for per week delay subject to a maximum of 5% of the total order value.

**13. TERMINATION OF CONTRACT**

In the event, BBJ finds that the successful Bidder's progress is consistently below the accepted pace based on the program schedule mentioned in this document or fixed by BBJ and/or if the quality of works being executed by the successful Bidder falls below the expected standards laid down by BBJ, in such cases, in the interest of timely and successful completion of the project and to maintain the high quality of work, BBJ reserve the right to delete the Scope of Work of the successful Bidder, or, the entire balance work to be taken away from the successful Bidder and BBJ shall be at liberty to get such works done/executed by any other agency/ agencies. Moreover, BBJ shall not be liable to pay any compensation or make good any damage/s or to effect any other payment to the present successful bidder for any ground whatsoever.

The successful bidder shall be debarred from participating in the tender for executing the balance work. If the successful bidder is a JV or a Partnership firm, then every member/partner of such a firm shall be debarred from participating in the tender for the balance work in his/her individual capacity or as a partner of any other JV /partnership firm.

The defaulting successful bidder shall not be issued any completion certificate for the contract.

All the statutory obligations including maintaining the all other local rules & regulations/ rules of local Govt. bodies should be abide by & complied by the successful Bidder and any consequence comes out from the act or omission of the successful Bidder which can result stoppage of work or the successful bidder fails to comply any of its respective Contractual obligation(s) within the stipulated time frame, in that event BBJ reserves the right to terminate the contract and to take any action against the successful Bidder (such as forfeiture of EMD/ Security Deposit, encashment of Performance Bank Guarantee, non-payment/ forfeiture of RA Bills etc.) and the decision of BBJ in this respect shall be final.

In the above situations, BBJ reserves the right to issue a notice in writing to that effect and if the successful bidder does not within seven days after the delivery to him of such notice proceed to make good his default in so far as the same is capable of being made good and carry on the work or comply with such directions as aforesaid of the entire satisfaction of the BBJ, then BBJ shall be entitled after giving 48 hours notice in writing to rescind the contract as a whole or in part or parts (as may be specified in such notice) and after the expiry of 48 hours' notice, a final termination notice should be issued by BBJ.

**14. RESOLUTION OF DISPUTES AND ARBITRATION**

In case a dispute or difference of any kind whatsoever arises out of or relates to the Contract or ancillary/incidental as to the terms and conditions of it or relates to any matter for execution and/or performance of the contract, between the parties to the Contract, it is a term of the agreement by and between the parties herein that before invoking arbitration, the aggrieved party shall first & foremost refer the matter to the Competent Authority of BBJ and the decision/recommendation/ interpretation made by the said Competent Authority of BBJ shall be final & binding upon both the parties.

If a party is dissatisfied with the decisions/ recommendations aforesaid, and notwithstanding anything else contained elsewhere, the aggrieved party may by a notice in writing to the Competent Authority of BBJ clearly evince the intention to refer to the disputes and differences that have arisen between the parties to Arbitration by the constitution of an Arbitral Tribunal. The Arbitral Tribunal shall consist of three arbitrators, one each to be nominated by the respective parties and the third to be appointed by the nominated arbitrators.

Pending submission of and/or decision on a dispute or difference as aforesaid or until the Arbitral Award is published, the parties (if the Contract is not terminated/ cancelled) shall continue to perform all of their obligations under this Agreement and the Contract, without prejudice to a final adjustment in accordance with such award.

The decision of the Arbitral Tribunal arrived at after hearing the parties shall be final and binding upon the parties. The Arbitration Proceedings shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 or any statutory modifications or re-enactments thereof.

It is also agreed by the parties that the Arbitration Proceedings shall be conducted in the English language. The venue of Arbitration shall be Kolkata only and any proceedings arising out of this Agreement / Contract shall be subject to the jurisdiction of Courts at Kolkata.

**15. INDEMNITY:**

The successful Bidder shall immediately indemnify BBJ against any claim or loss suffered by BBJ due to non-performance of any contractual obligation by the successful bidder.

**16. IMPORTANT NOTES:**

BBJ reserves the right to:

- a. Accept or reject any bid received at its discretion without assigning any reasons whatsoever.
- a. BBJ reserves the right to award different BOQ items (s) on different parties. Work in hand of bidders will be considered while placing the order.



- b. Increase/ decrease/ alter the job description/ scope of work with corresponding change in the value of contract.
- c. Postpone or extend the above-mentioned date, split and distribute the work among more than one Transporter without assigning any reason whatsoever.
- d. May ask for further qualification during techno commercial scrutiny of bids received.
- e. BBJ shall not be responsible for any delay, loss, damage for bids sent by post.
- f. BBJ shall not be liable for any expenses incurred by Transporter in preparation of bid irrespective of whether it is accepted or not.
- g. Canvassing i.e., soliciting favour, seeking advantage etc. in any form is strictly prohibited and any Transporter found to have engaged in canvassing shall be liable to have his bid rejected summarily.
- h. If the Transporter deliberately gives any wrong information in his tender to create circumstances for the acceptance to his bid, BBJ reserves the right to reject such application.
- i. All costs and incidental expenses for preparation of the tender, discussion, conference, pre-tender site visit, pre-award discussion with BBJ shall be to the account of the tenderer and BBJ shall bear no liability whatsoever on such cost expenses.
- j. The Tenderer shall submit his price bid/offer in Indian Rupees and payment under this contract will be made in Indian Rupees.

**(अनिमेष नियोगी)/ (Animesh Neogi)**

**महाप्रबंधक (परियोजना और खरीद) / General Manager (Project & Purchase)**

**ANNEXURE-I**

**AGENCY'S FAMILIARIZATION**

(ON COMPANY LETTER HEAD)

**Name of Work :**     HIRING OF 01 NO. 16MT CAPACITY HYVA TRUCK ON MONTHLY RENTAL BASIS WITH DRIVER & HELPER AT BR. NO. 15, 19, 64 & 104 AT MIZORAM.

I/We hereby solemnly declare that I/We have visited the site of above work and have familiarized myself/ourselves of the working conditions there in all respects and in particular the following:

- ❖ Site location
- ❖ Topography of the area and existing Road network (highways & Village, Pucca & Kacha) and availability of Service Roads.
- ❖ All other points as mentioned in this tender document.

(Authorized Signatory)  
Signature with Office Seal