

THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION COMPANY LIMITED, KOLKATA
NIT NO. - BBJ/DGM(P-V)/OFFICE CAR/HIRE/NON AC/COMMERCIAL/2015 DT. 23.11.2015

(A GOVT. OF INDIA ENTERPRISE)

Regd. Office : 27, RAJENDRA NATH MUKHERJEE ROAD

P.O.Box No. 264, Kolkata - 700 001 (WEST BENGAL)

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E-MAIL: bbjproj@vsnl.net ; info@bbjconst.com

NOTICE INVITING TENDER

Sealed Tenders are invited from reputed transporters for providing NON AC Diesel Car required at BBUNL/BBJ Head Office on monthly hire charges basis for official use as per details given hereunder :-

1.	TENDER NOTICE NO.	DGM(P-V)/OFFICE CAR/HIRE/ NON AC/ COMMERCIAL / 2015
2.	DATE	23.11.2015
3.	SCOPE OF WORK/ SERVICE	HIRING OF DIESEL NON AC COMMERCIAL CAR REQUIRED AT BBJ REGISTERED OFFICE ON MONTHLY HIRE CHARGES BASIS FOR OFFICIAL USE.
4.	PERIOD OF CONTRACT	12 (TWELVE) MONTHS
5.	NO. OF HIRED CAR	09 NOS.- DIESEL NON AC CAR(AMBASSADOR OR TATA INDIGO OR TATA INDICA OR EQUIVALENT)
6.	COST OF TENDER DOCUMENT (NON-REFUNDABLE)	NIL
7.	EARNEST MONEY DEPOSIT AMOUNT	NIL
8.	ISSUE OF TENDER DOCUMENT	BETWEEN 23.11.2015 TO 07.12.2015 DURING OFFICE HOURS.
9.	LAST DATE AND TIME OF SUBMISSION OF TENDER	UPTO 11.30 A.M. ON 08.12.2015
10.	OPENING DATE AND TIME OF TENDER	ON 08.12.2015 AT 3.00 P.M.

NOTES:- The award of the order or rejection of the Tenderer's offer and/or cancellation of the tender will be made at the absolute discretion of BBJ. BBJ reserves the right to cancel or accept or reject any or all tender(s), whether lowest or otherwise, without assigning any reason(s), whatsoever thereof. A tenderer whose Tender is not accepted shall not be entitled to claim any cost, charges or expenses incidental to or incurred by him through or in connection with the preparation and submission of the Tender/Offer to BBJ. BBJ also reserves the absolute right to split up and award the requirement between two or more Tenderers.

(A.Neogi)
DGM(P-V)

TENDERER

BBJ

SPECIAL CONDITIONS OF THE CONTRACT

1.	PERIOD OF CONTRACT	12 (TWELVE) months.
2.	CAR / DRIVER	<p>a) The car must be in good running condition having valid documents as per PVD, Govt. of West Bengal.</p> <p>b) The car must have necessary safety devices as per rule.</p> <p>c) The driver must have valid Driving License.</p> <p>d) The Transport Contractor must provide a Mobile Phone in working condition to the driver of the vehicle free of cost during the duty hours for proper communication.</p> <p>e) The Transport Contractor must provide clean white seat cover for the car.</p> <p>f) Polishing of the car will be done by the Transport Contractor free of cost at the interval of 3 (three) months.</p> <p>g) The hired Ambassador Cars should not be more than 8(eight) to 10(ten) years old.</p> <p>h) The hired TATA Indica and TATA Indigo Cars should not be more than 3(three) years old.</p> <p>i) Those cars should have VALID COMMERCIAL PERMIT or must obtain valid Commercial Permit within 45 days after receipt of order, they are only eligible to participate the NIT, otherwise no offer will be entertained by BBJ against NIT.</p>
3.	DUTY HOURS/ KM READING	Duty hours and Kilometer reading will be counted from the Transport Contractor's Garage to notified Place of Reporting and Place of release to Transport Contractor's Garage back.
4.	OVER TIME	Retention of the car beyond 12 hours in a working day (inclusive Sundays and Holidays) would be treated as OVERTIME which will be paid extra and will be rounded of the nearest half hour both ways.
5.	FOOD ALLOWANCE FOR WORKING ON SUNDAY/HOLIDAYS	An amount of Rs.30/= (Rupees thirty only) per day will be paid as Food Allowance for duty on Sundays and Holidays while the car is on duty.
6.	ABSENCE	Hiring charges will be proportionately deducted for the period of absence in duty in a month in all cases.

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18.	JURISDICTION OF COURT	The Courts at Kolkata shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.
19.	DOCUMENTS TO BE SUBMITTED WITH EACH OFFER	(a). COPY OF PAN CARD; (b). COPY OF LAST THREE YEARS INCOME TAX RETURN ENDING - 31.03.2015; (c). COPY OF VALID TRADE LICENCE; (d). COPY OF EXPERIENCE CERTIFICATE IN CONNECTION WITH DEPLOYMENT OF VEHICLE IN ANY GOVT. ORGANISATIONS/ PSUs /ANY REPUTED PRIVATE ORGAISATION OF LAST THREE YEARS ENDING 31.03.2015 (e). SIGNATURE WITH DATE AND ALSO OFFICIAL STAMP SHOULD BE DONE ON EACH PAGE OF NIT AND ALSO ON EACH DOCUMENTS.

(A.Neogi)
DGM(P-V)

TENDERER

BBJ

SOR-1

SCHEDULE OF RATES

SL.NO.	DESCRIPTION	UNIT	RATE (Rs.) (Rate should be mentioned in Figure and Words)
1.	Monthly hire charges (inclusive Sundays & Holidays) for providing car in good running condition having valid documents including Driver excluding Fuel (Fuel will be provided by BBJ) and including all taxes applicable.		
(a).	Diesel Non AC Car (AMBASSADOR)	Month	
(b).	Diesel Non AC Car (TATA - INDIGO)	Month	
(c)	Diesel Non AC Car (TATA INDICA)	Month	
(d)	Equivalent (Type of car and make should be mentioned clearly)	Month	
2.	Overtime charges for working beyond 12 hours in a day (including Sundays and Holidays) inclusive of all taxes as applicable.	Hour	

Notes :-

1. The hired Ambassador Cars should not be more than 8(eight) to 10(ten) years old;
2. The hired cars (TATA India, TATA Indigo, or equivalent) should not be more than 3(three) years old;
3. All other terms and conditions of "Special Conditions of Contract" of the NIT will be applicable.

(A.Neogi)
Dy.GM(P-V)