

THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO. LTD.  
 (A Government of India Undertaking and Subsidiary of BBUNL)  
 27, RAJENDRA NATH MUKHERJEE ROAD  
 KOLKATA - 700 001 (WEST BENGAL)  
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TENDER NO.	NIT/DGM(P-V)/AN/CIVIL WORK /KV NARAYANPUR	DATE	07.10.2015
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**NOTICE INVITING TENDER**

Sealed Tenders are invited from reputed parties for the following work :-

01.	SCOPE OF WORK	ARCHITECTURE AND CONSULTANCY SERVICES FROM REPUTED AGENCIES FOR CONSTRUCTION OF SCHOOL BUILDING, STAFF QUARTERS, BOUNDARY WALL ETC. FOR KENDRIYA VIDYALAYA, NARYANPUR (CHHATISGARH).
02.	QUANTITY	AS PER BOQ;
03.	COST OF TENDER DOCUMENT (NON-REFUNDABLE)	<ul style="list-style-type: none"> <li>• <b>Rs.1,000.00</b> (Rupees One Thousand only) IN FORM OF CROSSED DEMAND DRAFT OR PAY ORDER OR BANKER'S CHEQUE IN FAVOUR OF "THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO. LTD." TO BE SUBMITTED ALONG WITH THE TENDER.</li> </ul>
04.	EARNEST MONEY DEPOSIT	<ul style="list-style-type: none"> <li>• <b>Rs.25,000.00</b> (Rupees Twenty five Thousand only) IN FORM OF CROSSED DEMAND DRAFT OR PAY ORDER OR BANKER'S CHEQUE IN FAVOUR OF "THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO. LTD." TO BE SUBMITTED ALONG WITH THE TENDER.</li> <li>• FOR EXISTING SUPPLIER THE SAME MAY BE ADJUSTED FROM THEIR PASSED BILL AMOUNT.</li> <li>• SSI UNITS WITH NSIC REGISTRATION ARE EXEMPTED FROM SUBMISSION OF EMD.</li> <li>• THE EMD AMOUNT OF SUCCESSFUL BIDDER WILL BE RELEASED WITHIN 30 DAYS AFTER COMPLETION OF TOTAL SUPPLY/SERVICE WITHOUT ANY INTEREST SUBJECT TO RECEIPT OF FORMAL REQUEST FROM THE RESPECTIVE BIDDER.</li> </ul>
05.	ISSUE OF TENDER DOCUMENT	BETWEEN 7 <sup>th</sup> OCTOBER, 2015 TO 14 <sup>th</sup> OCTOBER, 2015 DURING OFFICE HOUR.
06.	LAST DATE & TIME OF RECEIPT OF TENDER	RECEIPT UPTO 12.30 P.M. on 15 <sup>th</sup> OCTOBER,2015
07.	OPENING OF TENDER	ON 15 <sup>th</sup> OCTOBER, 2015 AT 3.00 P.M. AT BBJ HEAD OFFICE.

(ANIMESH NEOGI)  
 DGM(P-V)

## THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO. LTD.

IB-1

**INSTRUCTION TO THE BIDDERS**

1.	<p><b><u>SUBMISSION OF BID :</u></b>  <b>Tenders to be submitted in Single Part: -</b>  The Tender shall be signed by the person legally authorized to enter into commitment on behalf of the Tenderer. All the pages of the tender document to be signed with Company's seal by the Tenderer. The rates in the appropriate space in the BILL OF QUANTITIES should be properly filled. No overwriting, using of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and testing the new entry in a legible manner. Both the correction and new entry to be signed and sealed with Company's seal.</p> <p>The tender is to be submitted in a sealed cover and super scribed with Tender Reference, Due Date marked to the Deputy General Manager(P-V), The Braithwaite Burn And Jessop Construction Company Limited, Head Office, 27, R. N. Mukherjee Road,Kolkata-700 001.(West Bengal).</p> <p>All costs and expenses incidental to preparation of the tender, discussion, conference, pre-tender site / work shop visit, pre-award discussion with BBJ shall be to the account of the tenderer and BBJ shall bear no liability whatsoever on such cost expenses.</p>
2	The tender documents issued to the bidders duly signed and sealed in each page along with properly filled up BILL OF QUANTITY (BOQ) duly signed.
3	Conditional tenders may be rejected and no additional clause will be entertained.
4	BBJ administration reserves the right to accept/reject any or all of the tenders and split the scope of work to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
5	All duties, taxes, fees and other levies payable by the Agency under the contract or any other cause shall be included in the quoted prices.
6	<p><b><u>LANGUAGE</u></b>  Bids and all accompanying document shall be in English. In case any accompanying documents are in other language, it shall be accompanied by an English translation. The English version shall prevail in matter of interpretation.</p>
7	<p><b><u>PAST EXPERIENCE:</u></b>  The tenderers must submit relevant documents/experience certificate showing similar experience in respect of Architecture and Consultancy Services for construction of School Building, Staff Quarters and Boundary Wall etc. for Kendriya Vidyalaya.</p>
8	Conditional tenders shall be straightway rejected and no additional clause will be entertained.
9	<p>BBJ administration reserves the right to accept/reject any or all of the tenders and split the scope of supply to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.</p> <p>In case of splitting of total scope of work by BBJ, the following ratio will be followed:  A) the L1 bidder will get not less than 60% (sixty percent) of the total scope of work as per BOQ-1 and at the lowest acceptable rate.  B) THE L2 bidder will get not more than 40% (forty percent) of total scope of work and at the lowest acceptable rate.</p>
10	<b>VALIDITY OF TENDER: - 90 (NINETY) days</b> from the date of opening of tender or for a further period if mutually accepted.
11	<b>COMPLETION TIME: -</b> The entire work in all respect should be completed AS PER COMPLETION PERIOD DETAILED IN THE SPECIAL CONDITION OF CONTRACT.
12.	<p><b><u>CURRENCIES OF BID AND PAYMENT:</u></b>  The Tenderer shall submit his price bid / offer in Indian Rupees and payment under this contract will be made in Indian Rupees.</p>

TENDERER(S)BBJ

## THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO. LTD.

**SPECIAL CONDITION OF CONTRACT**

1.	<b><u>DEFINATIONS AND INTERPRETATION:</u></b> In this Tender Document, as hereinafter defined, the following words and expressions shall have the meaning as under:
a)	" <b>BBJ</b> " shall mean The Braithwaite Burn And Jessop Construction Company Limited having its Head Office at 27, R. N. Mukherjee Road, Kolkata- 700 001.
b)	The " <b>TENDER</b> " shall mean the proposal submitted by the Tenderer/ Bidder in response to BBJ's Notice of Invitation to this Tender Document.
c)	The " <b>ORDER</b> " shall mean a written Purchase Order issued by BBJ.
d)	The " <b>SUPPLIER</b> " shall mean the person, firm or Company (hereinafter called Tenderer) whose Tender has been accepted by BBJ.
2	<b><u>Scope of work :</u></b>
a)	<b>CAMPUS DEVELOPMENT &amp; BUILDING CONSTRUCTION PROJECTS :-</b>
	Preparation of concept / preliminary drawings with estimates of the proposed construction with alternatives and obtaining approval from client. On finalization of the scheme / concept the final drawing may be prepared and necessary approval of local authority to be obtained, detailed working drawings, architectural drawings, detailed estimate/BOQ/draft tender documents indicating technical specifications, structural designs and drawings working detail of all internal services. Any other services for making the buildings complete and functional, covering the following:
i	Carrying out soil testing and detailed survey work of the work sites.
ii	Preparation of Preliminary sketches, Preliminary Estimates and detailed working architectural drawings, obtaining approval of Kendriya Vidyalyaya Sangathan, New Delhi and local body and supplying adequate number of sets to the KVS, New Delhi and the Sub-agency.
iii	Preparation and submission of structural designs, detail drawings and all works including internal services like sanitary, water supply and electrical installations, Fire Protection & Alarm System, HVAC, and any works as may be required. Obtaining approval of drawing from the KVS, New Delhi and local body or as may be required supplying adequate number of sets to KVS, New Delhi, BBJ, the sub-agency and any other concerned agency. The Structural Design shall be got proof checked from a reputable Govt. Institution like NIT, IIT or equivalent as applicable and a certificate shall be submitted to that effect at their own cost regarding safe design including earthquake resistance as per relevant zone.
iv	Preparation of detailed estimate / BOQ and details of measurements, Rate Analysis of Non-Schedule items, Bar Bending Schedule etc. obtaining approval of KVS, New Delhi, local body and supplying adequate number of sets to KVS / BBJ /Sub-agency and any other concerned agency. For items not available in DSR/CPWD schedule, the detail market rate analysis to be made and submitted with BOQ along with other details as required to complete the project functional.
v	On project completion, obtaining occupation and completion certificate, statutory permissions, submission of "As Built" drawings, maintenance manuals, permissions as required from other statutory authorities.
vi	To assess the optimum requirements, designing civil and plumbing work, interior works, air conditioning plant and machinery, electrical details and substation, DG sets, lifts, wet riser, sprinkler system, fire alarm and security system, STP, Public address, water and sewerage treatment system, landscaping and any other building system/services, as applicable and needed for a modern building. Preparation of preliminary estimates of the costs based on architectural preliminary drawings and forwarding the same to Client for administrative approval as may be required.

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vii	Planning & Designing of -
a	All Buildings (including all internal utility services like- plumbing, electrification and all other amenities as necessary.)
b	Roads, paths, culverts and storm water drains including final disposal arrangement of storm water, Rain Water harvesting including development of ground.
c	Sewerage scheme including its treatment and disposal as per requirement.
d	External electrical work including sub-stations and street lighting etc. as required.
e	Water supply scheme including obtaining water from the source external pipeline network, underground water tank, over-head water tank, pumping station etc. complete as required.
f	Any other services required to make the buildings and services functional.
g	Fire Protection & Alarm System
h	HVAC, Lift.
viii	Submission of all Architectural & Structural Drawings (6 copies each) released for construction duly signed & stamped by the consultant. Also 2 nos. hard copy of BOQ duly signed & stamped on each pages along with softcopy to be submitted.
ix	Site visits, as and when desired by KVSI / BBJ for quality control or for any other purposes such as rendering advice for any problems of the site and other services considered necessary for making various buildings complete and functional etc. are to be performed within the quoted rate.

(ANIMESH NEOGI)  
DGM(P-V)

## THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO. LTD.

## SPECIAL CONDITIONS OF CONTRACT (SCC)

3	The rate shall be inclusive of complete consultancy services as described above to make the entire complex complete and functional, as per requirement of the client, including all changes/modifications/revisions etc. required during execution of the work as per site condition etc. It shall also include all taxes including Service Tax as per statute, charges for vetting of drawings, incidental charges, whatsoever, during the entire period of the Contract. Nothing extra shall be payable over the accepted rates. The building should be designed as per prevailing norms of the local authority for the proposed work.
4	In case there is any existing pucca structure, their present status of expected life specification, plinth areas etc. are to be submitted to BBJ before taking up the works.
5	While detailing/designing, the norms of standard Architectural design, latest PWD/CPWD specification with up to date correction slips, latest IS Codes of Practice, sound engineering practices and general/technical guidelines issued by PWD/CPWD and instructions issued by KVS /Local Municipality / BBJ.
6	The entire consultancy work shall be carried out according to the specifications, guidelines and instructions given by KVS, New Delhi. No changes/deviations shall be permissible without obtaining written approval of KVS /BBJ.
7	BBJ reserve the right to accept the offer in whole or in part or reject any or all the offers received, without assigning any reason whatsoever.
8	The Rate shall also be inclusive of the following:-
(a)	Soil testing and detailed surveying for KV NARYANPUR (CHHATISGARH). However if the scope is changed the fees will proportionately be adjusted.
(b)	Submission of detailed B.O.Q. with estimate.
(c)	Visit to Polytechnic sites at their office as and when required for approval or other purposes.
(d)	Visiting site to resolve architectural, design and construction problem, if any.
(e)	Preparation, submission of as-built drawings by one month on completion of works.
(f)	Getting the structural drawings vetted from a reputable Govt. Institution NIT, IIT or equivalent (as stated earlier) and obtaining approval of drawings from KVS New Delhi and statutory agencies.
(g)	Any other requirement of planning as may be entrusted by KVS /BBJ.
(h)	Rate shall be quoted for KV NARYANPUR (CHHATISGARH) however if the scope is changed the offer will proportionately be adjusted.
9	In addition to above, "BBJ's General Conditions of Contract" will also be applicable for this work. The clause of "Arbitration" with BBJ is deleted from GCC and the decision of the GM(E)/ BBJ shall be final and binding in case of any dispute.
10	Income Tax and other statues, if any, as per norm will be deducted from each RA bill.
11	Work is to be completed as per time schedule and instruction from the date of issue of Work Order/LOI.

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SPECIAL CONDITIONS OF CONTRACT (SCC)

12	<p><b>Time Schedule:</b> The work of design, detailed Engineering drawing, BOQ, Tender document as may be required to complete the work as in the scope shall be completed within 540 days (Five Hundred and forty days) except "as built" drawing which shall be done immediately on completion of construction works. However site visit during the construction period as and when required and any revision of drawing if necessary to be complied as per requirement. However, preliminary drawings are to be submitted within 45 days from the date of Work order/LOI which is inclusive of Soil testing, Survey etc.</p> <p>A programme of submission of drawing of all the components shall be submitted within seven days from the date of issue of the Work Order. The final time schedule must be adhered to by the Consultant or as may be directed by the Engineer-in-Charge. Design drawing along with BOQ of Major structures shall be submitted within 90 days (Ninety days) from the date of approval of LOP.</p>
13	<p><b>SD / Retention Money</b> shall be deducted from each RA Bills @ 5% of Gross RA bill value. Security deposit so deducted and the EMD already deposited earlier shall be retained by BBJ till the expiry of defect liability period and also acceptance of final bill by Client.</p>
14	<p><b>Terms of Payment :</b> Payment shall be released progressively on pro rata basis against Broad Heads as indicated below:</p>

**Total : 100%**

Stage	Item of Work	% Weight age	Remarks
1	Preparation of Concept Designs & Plans Preliminary Estimate and their approval by KVS.	10%	
2	Preparation, Submission of drawings for Statutory Authorities approval and on receiving approval of statutory authorities.	10%	
3	Preparation of BOQ, Specifications, Detailed Tender Drawings, Detailed Estimate and Tender documents for stage III items and Preparation of Detailed Working Drawings for all the works under the scope including Architecture, Civil, Structure, Electrical and Services, external development, external services.	30%	
4	On periodic supervision of Construction work and making necessary changes in drawings etc., where required	40%	Payments to be made in proportion to the value of works executed by the
5	As Built Drawings, obtaining completion certificate and finalization of accounts	10%	

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15	For any modifications / alterations in the above drawings as per Site/Technical requirement, the same shall be included in the above scope of payment and no additional payment shall be admissible.
16	The tentative estimated cost of the said project is <b>around Rs. 18.00 CRORE</b> (approx.) for KV NARAYANPUR (CHHATISGARH). Payment of consultancy charges/fees shall be fixed as a percentage of the estimated project cost as above.
17	The agency shall be liable for levy of liquidated damages @ 0.25% of its fees per week delay, subject to maximum 5% of its fees for total project, if it delays the preparation / submission of drawings, estimates as indicated above.
18	In the offer rates shall be quoted / filled up in the enclosed 'Quote Sheet' in figures and in words legibly.
19	The standard GCC clauses of BBJ will also apply together with all the clauses mentioned in the tender document.
20	However in case of conflict in meaning between any provision of Special Condition of Contract and General Condition of Contract, the provision of Special Condition shall over ride General Conditions.
21	No clause in this tender document will be superior to the clauses contained in the Work Order awarded to BBJ by KVS.
22	The consultant shall carry out the survey & soil investigation work through the specialized agencies who may be required to attend any discussion to be held regarding the construction / design with the Deptt. & furnish the related clarification, if so necessary.
23	Submission & Approval of as built drawings, in soft as well as hard copies and Completion Report.
24	Final Payments of Consultancy Charges/Fees shall be based on the percentage of the Estimated Approved Project Cost or Actual Construction Cost, whichever is lower. However, if the actual project cost comes below the estimated cost of the project, proportionate reduction would be made towards the fees quoted. In no case, the fees shall be paid more than the total fees quoted in the tender.
25	Any conditional tender shall be summarily rejected.
26	Risk Purchase: <b><u>TERMINATION OF CONTRACT:</u></b> In case of failure to discharge the duties as per our requirement, BBJ reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency /agencies. Cost incurred for the above shall be recovered from the contractor's bill and Security Deposit.
27	<b><u>JURISDICTION OF COURT:</u></b> The Courts at Kolkata shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.
28	<b><u>PRICE VARIATION:</u></b> No price-variation of any kind will be allowed in this contract under any circumstances. Price shall remain firm for entire scope of work.
29	The award of the order or rejection of the Tenderer's offer and/or cancellation of the tender will be made at the absolute discretion of BBJ. BBJ reserves the right to cancel or accept or reject any or all tender(s), whether lowest or otherwise, without assigning any reason(s) whatsoever thereof. A Tenderer whose Tender is not accepted shall not be entitled to claim any cost, charges or expenses incidental to or incurred by him through or in connection with the preparation and submission of the Tender/Offer to BBJ. BBJ also reserves the absolute right to split up and award the requirement between two or more Tenderers/bidders. In such case L1 bidder will get at least 60% of the total quantity.
30	<b><u>Quantity Variation</u></b> Quantities of BOQ items are subjected to a variation of + 50%.

## THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO. LTD.

BOQBILL OF QUANTITIES

Name of the work	Estimated Rate (In Rs.)	% Quoted Above/ Below / At Par (In Figure)
Name of the work	Estimated Rate (In Rs.)	%age
ARCHITECTURE AND CONSULTANCY SERVICES FROM EMPANELLED AGENCIES FOR PREPARATION OF PRELIMINARY DRAWINGS/ ESTIMATE FOR CONSTRUCTION OF SCHOOL BUILDING, STAFF QUARTERS, BOUNDARY WALL ETC. FOR KENDRIYA VIDYALAYA NARAYANPUR (CHHATISGARH).	18,00,000.00 Lakh	
		Total
(Rupees In Words):		

Note :

**Signature of Consultant/Architect**  
**With seal**

**(A. Neogi)**  
**DGM(P-V)**

TENDERER(S)BBJ