

Bharat Bhari Udyog Nigam Limited
(A Govt. of India Enterprise)

By order of the Govt., The Braithwaite Burn and Jessop Construction Co. Ltd. (A Govt of India Undertaking) stands amalgamated with Bharat Bhari Udyog Nigam Limited (A Govt of India Enterprise) w.e.f. 10.07.2015.

Regd. Office: 26. Raja Santosh Road, **Corporate Office:** 27, Rajendra Nath Mukherjee Road,
Alipore, Kolkata-700027 Kolkata - 700001
Phone: (033)24795535 Fax: 033)24797046 Phone: (033)22485841-44 Fax: 033-22103961
Email: info@bbjconst.com, bbj@india.com, Website: www.bbunl.com

Correspondences may be addressed to the corporate office

1.	TENDER NOTICE NO	NIT/DGM(P-V)/SB/HIRING & MAINTENANCE OF AC MACHINE
2.	DATE	17.09.2015
3.	SCOPE OF WORK/CONTRACT	HIRING OF 10 NOS. 1.5 TON WINDOW TYPE AIR CONDITIONERS WITH COMPLETE MAINTENANCE 9 NOS. AT OUR HEAD OFFICE AND 1 NO. AT OUR HEAVY PLANT YARD
4.	PERIOD OF WORK/CONTRACT	01.12.2015 TO 30.11.2016
5.	DATE OF ISSUE OF TENDER	BETWEEN 17.09.15 TO 30.09.15
6.	TIME AND LAST DATE OF SUBMISSION OF TENDER	UPTO 11.00 HRS ON 01.10.15
7.	OPENING OF TENDER	03.10.2015 AT 12.30 P.M.

ISSUED TO:

INSTRUCTION TO BIDDERS

TENDERER(S)

BBUNL

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1. **Submission of Bid:** All the pages of the tender document to be signed with Company's seal by the bidders. The rates in the appropriate space in the **BILL OF QUANTITY** should be properly filled, both in figures and words. No overwriting, using of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and inserting the new entry in a legible manner. Both the correction and new entry to be signed and sealed with Company's seal. In the event of any difference between figure & words of the quoted rates, the rate in word shall be considered for evaluating the tender.
2. **Inspection:** Before submission of bid the agency may visit Our Head Office & HPY and may meet with our Sri Sibaji Banerjee/Sri Sumanta Mondal of our Head Office.
3. The bidder must fill the **BILL OF QUANTITY** with the appropriate column being duly filled-in, signed and sealed.
4. Conditional tenders shall be straightway rejected and no additional clause will be entertained.
5. BBJ administration reserves the right to accept/reject any or all of the tenders and split the scope of work to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
6. All duties, taxes, fees and other levies payable by the Agency under the contract or any other cause shall be included in the quoted price.
7. Validity of Tender – 90 days from the date of opening of tender or for a further period if mutually accepted.

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SPECIAL CONDITIONS OF CONTRACT

1. SCOPE OF WORK:

a. To carry out hiring of the 10 Nos. air conditioners and complete Annual Maintenance of all the **Machines** at our Head Office at 27,R.N. Mukherjee Road, Kolkata – 700 001 and at Heavy Plant Yard, P-82, Taratolla Road, Garden Reach, Kolkata-700024

b. The above maintenance includes on-site comprehensive Labour Warranty/On-site comprehensive spares warranty as applicable.

c. The Annual Maintenance Contract will cover complete repairing/ procurement of spares from respective manufacturers and replacement of the same.

d. Prompt and efficient service on part of the Agency in respect of the above is necessary.

2. DURATION OF THE CONTRACT:

For a period of one year on and from 01.12.2015 to 30.11.2016

3. PAYMENT TERMS:

Payment will be made after satisfactory installation and certification of competent authority of all the air conditioners.

4. TERMINATION OF CONTRACT:

In case of failure to discharge the duties as per our requirement, BBJ reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency/agencies. Cost incurred for the above shall be recovered from the Agency's bill.

TENDERER(S)

BBJNL

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BILL OF QUANTITIES

Sl.No.	Description	Qty	Rate(Rs) (Per Machine Per Month.)	Amount (Rs.)
1	TO PROVIDE WINDOW TYPE AIR CONDITIONER MACHINES (1.5 TON CAPACITY) ON HIRE BASIS INCLUDING INSTALLATION AND MAINTENANCE OF THE SAME FOR A PERIOD OF 12 MONTHS AT OUR HEAD OFFICE AND HEAVY PLANT YARD	10(TEN) Nos.		

(SIBAJI BANERJEE)

TENDERER(S)

BBUNL